



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ABHAYAPURI COLLEGE

MAIN ROAD, WARD NO-6 ABHAYAPURI DIST- BONGAIGAON
783384

www.abhayapuricollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Abhayapuri College, established in 1955, recognised under Sections 2(f) and 12 (B) of the UGC Act is a premier affiliated College of Gauhati University. The College has in total 71 bigha 4 Katha and 46 Lessa. The main campus is situated in the heart of Abhayapuri town with a plot of 13 bigha 1 katha 10 lessa with lush green out field that enhances the College atmosphere to an educational paradise. Another Campus at Bamungaon Campus has 11 Bigha 3 Katha 17 Lessa. The Hostel Campus has 47 Bigha 19 Lessa. The built-in area encompasses two-storied buildings that comprises of well-furnished airy classrooms and the administrative offices.

The Central library is on the first floor of the administrative block that lends itself to a quiet and reflective ambience for the students as well as the faculty members. It is well-stocked with 31,476—Books, Print Journals/Magazines—64nos.,PeerreviewedJournals—37nos.SubscribedE—Resource(N-LIST)-INFLIBNET—6000—e-Journals, 199,500—e books under N-List and 600,000—e books through NDL.

Codes of professional ethics guide all stakeholders of the College about its principles of integrity, accountability, inclusiveness, commitment and sustainability. All stakeholders work within the institutional policies and practices so as to satisfy the Vision and Mission of the College.

Abhayapuri College practices a well-structured system of mentoring to provide proper guidance to the students, The College is committed to make students conscious of their social responsibility through outreach programmes organized by NSS, NCC, EEC, Good Literature club, 'Mimesis'- the drama society etc. to enhance students' social awareness and sensitivity towards the upliftment of the underprivileged sections of the society.

Abhayapuri College has completed 67 years of its existence with a sense of great pride and fulfillment in achieving the goals set by the founder members of the college. The College has been imparting quality education as a means of empowering the students so that they recognize and fulfill their roles and responsibilities as equal contributors towards nation building and making India a forerunner on the global map.

Vision

"To strive for excellence in teaching-learning, research, and extension by equipping with modern technological tools for sustainably nurturing academic leadership that successfully reaches out with a spirit of openness, inclusiveness and service to the society, and thereby to be a part of transforming the country to a global knowledge superpower".

Mission

- To impart higher education upto UG level by using contemporary teaching-learning methods in both formal and distance learning modes.
- To enrich the regular course-curriculum by introducing some relevant add-on courses of certificate

standard.

- To offer some additional career oriented and vocational courses so as to equip the students to confidently face the challenges of fast changing job market.
- To develop scientific temperament and instill humanitarian value in inquisitive young minds.
- To create awareness and understanding among the students regarding social problems by involving them in various extension education programmes.
- To develop overall personality of the students by encouraging them to participate in different co-curricular activities so that they can boldly face the struggles of life.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The College is situated in the heart of Abhayapuri Town and is well connected by road and railways.
- The college has skill based Regular B.Voc Stream with courses in Tourism and Travel Management (TTM), Information Technology (IT) and Retail Management & IT (RMIT)
- The college has a Qualified and energetic staff
- The college has a Skill Hub Centre under Govt. of India Scheme
- Different Add-on Courses have been introduced by each department.
- The College has introduced Learning Management System (LMS) and Management Information System (MIS) for monitoring Academic and Administrative activities of the college.
- Offering Distance Education through IDOL (Gauhati University) and KKHSOU
- Publication of Research Journal by Research Cell.
- Faculties and students are encouraged to carry out local need based research.
- Introduction of digital platform and FLIP learning system in teaching-learning methodology.
- We are preparing ourselves for implementation of NEP-2020. We have already submitted Institutional Development Plan (IDP) relating to NEP-2020 to the Govt. of Assam.

Institutional Weakness

- Inadequate infrastructure facility.
- Limited seats in the Boys and Girls Hostel.
- Non-availability of major resources for revenue generation.
- Lack of residential facility for the staff.
- Shortage of necessary Lab instruments
- Insufficient Computer Labs.
- Insufficient number of sanctioned posts (teaching and non-teaching) in all academic Departments.
- The college does not have an Auditorium and a Gymnasium Hall.

Institutional Opportunity

- Scope for introducing PG Courses in all subjects as per NEP-2020.
- Scope for introducing Commerce Stream in the College.
- Scope for opening different skill based courses under Skill Centre of the College.
- Scope for signing MoUs with different Industry Partners for Internship.

- Scope for opening Coaching Centre for different competitive Exams.

Institutional Challenge

- It is very difficult to implement developmental schemes due to lack of fund.
- The government has not granted any sanctioned post for the college for a long time.
- It is very difficult to arrange OJT/Internship due to lack of Industries in nearby area.
- Insufficient no of faculties creates challenge to introduce PG Courses.
- Due to network issue it is difficult to implement Flipped Learning.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution plans and ensures effective curriculum delivery through a dedicated Academic Calendar and Teaching Plans. The Academic Calendar sets the timeframe for completion of syllabus and the Teaching plans help teachers to execute lesson plans and class engagements. The Central Routine with departmental timetables efficiently distributes the units of time for academic and co-curricular purposes. The time table allots fixed time frame within which the classes as for example, theory, practical, tutorial, ICT, life-skill, value education and add-on classes could be completed. The institution has successfully completed 37 no. of add-on courses during the last two academic sessions.

The institution has a strong policy on gender equity which is mainly implemented through Women's Cell, Anti-Sexual harassment Committee, College Students' Union, NSS, NCC and Youth and Red-cross Society. The Women Cell with its innovative programmes creates awareness among the students on gender equity. The Eco Club generates consciousness among the students by organising programs on environment protection and value of planting more trees. The club with its initiative spreads the message the utility of Green Audit and greening of the campus, and use of the Solar Lights, etc. Extension Education Cell of the college organizes programmes on human values, and its members attend camps on the same theme in external venues basically in the adopted villages.

The institution has introduced Value-Added Courses over the years, the Computer Education Certificate Course, Free basic Computer training course for the students, Geographical Instrumentation Systems Certificate Course and the Spoken English Crash Course. In the field of sports the institution organized Football coaching camp in association with Cosmos Club and Volleyball coaching camp in association with Abhayapuri College United Club have been enthusiastically attended by students.

Faculty members besides college examination works are associated with the University examination works. Professional ethics is strictly maintained in the college with no teacher tutoring the students privately or engaging in plagiarism in research, and decentralization of power provides a better scope in administration in exercising transparency in the institution.

Teaching-learning and Evaluation

The college follows the statutory guidelines regarding admission of students. The admission process of the

college is managed by admission committee which is responsible for designing admission forms and prospectus and counseling of the students at the entry level. The experiential, participative, problem solving components in the Teaching Learning are reflected in the regular organization of students' seminars, inter-college debates, quizzes, workshops, ecological events, and gender awareness programmes. The problem-solving methodologies in use are academic assignments, group discussions, inter-disciplinary lectures, quizzes, field study, class seminars among other methods. The teachers use ICT, LMS, digital platforms like Google Class and other online resources. The class attendance of the students has been digitalized. Remedial classes and elaborate tutorial sessions are arranged for supporting slow learners in small groups so that teachers can provide individual support. Students are also supported through a well-designed mentoring system. All students are encouraged to participate in inter-college competitions to optimize their potential. Periodic class tests, Midterm Examination, Skill Tests, Sessional Examination, result analysis, review meeting are regularly held. All internal assessment-related information is intimated to students through notices on the college notice board and the institutional website. After every class test, answer scripts are returned to the students. Transparency of the mechanism to deal with examination related grievances is maintained. All internal examination results are communicated to students through concerned teachers and eventually through their Report Cards. The institution successfully calculates the attainment of POs, PSOs and Cos discussing the same in Academic Council, Teachers' Council and Result Committee meetings for improvement of the same. There is also a strong online feedback system which is critically analysed and addressed, to ensure quality enhancement

The teachers are deputed off and on to participate in conferences, seminars and symposia, orientation and refresher courses to boost their teaching skills and make their teaching more innovative and effective. Currently, there are 16 number of PhD holders among faculty members.

Research, Innovations and Extension

Research, Innovations and Extension is an important area in the combined activity of the college. The College has Research and Development Cell comprising of senior faculty members involved to promote the research culture among the staff and students. College staffs have received grants from UGC for Minor Research Projects. Dr. Bijoy Barman, Department of Physics has received Rs. 3,55,000/-, Dr. Subrata Sarkar, Department of Botany of Rs. 1,15,000/-, Dr. Pori Devi and Anupama Swargiary, Department of Zoology of Rs. 3, 25, 000/- and Rs. 3, 85,000/- respectively during last five years for UGC-MRP.

Faculty members have 46 publications in Scopus, Web of Science, UGC approved International and National level journals have been published in peer-reviewed journals during last five years. The College has published two edited books having ISBN, five research journal having ISSN, one International Conference Proceedings. Faculty members have presented papers in International, National, State level seminars and conferences. One Patent of Dr. Santanu Konwar, Department of Physics granted by United State and Japan for his research contribution. The College has organized Three days virtual international conference on impacts & Consequences of environmental Degradation on Animal Health and Human Wellbeing.

College has organized national and state level seminar and webinar to promote research culture. The college has organized FDP on Intellectual Property Rights to apprise the students and staff about this law. To develop student's personality and mind power college organized two workshops on Personality Development & Mind Power and Value Education. College promote students to participate science exhibitions and different competitions organized by surrounding colleges.

The extension activities are conducted by NSS unit like Swachh Bharat Abhiyan, Blood Donation camps,

Cleanliness drive, sapling plantation, and voter awareness programme etc. It also conducts the programs on disaster management and gender sensitization. During Covid19 pandemic the NSS, NCC and YRC unit extending services in deportation camp and Covid vaccination drives.

Faculty Exchange Programmes have enlivened for a regular and healthy interchange of ideas between departments and colleges. Internships and fieldtrips are encouraged to strengthen experimental learning. B.Voc have formal agreements with Industries for on-the-job training and internships.

Infrastructure and Learning Resources

The institution has a clear cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. The college has about 5167 sq.mtr. built up area, with the following infrastructures.

1. Classrooms-43 including 4 Smart Class Rooms and 22 with ICT facility like LCD Projectors.
2. Laboratory-08
3. Computer Lab-02: One with 50 computers and the other with 20 computers.
4. Lang Lab-01 with 10 computers.
5. Seminar Hall-01 equipped with one Virtual Board and other ICT facilities.
6. Exam Control Room-01
7. Administrative Room-04
8. IQAC Room-01
9. Departmental Sitting Room-16: Well equipped furniture, Departmental Library, Computers and printers.
10. Boys' Hostel-01 with a capacity of 17 boarders.
11. Girls' Hostel-02 with a capacity of 44 boarders.
12. The Central Library is fully automated with more than 31,476 Books, 64 Print Journals/ Magazines, 37 Peer reviewed Journals 6000—e-Journals, 199,500 e-books under N-List and 600,000 e- books under NDJ, and browsing centre with 10 broad band connected computers. The library building is wi-fi enabled with relevant hardware and software, and a rich repertoire of learning resources. There is Browsing Centre with 10 computers and two separate reading rooms for teachers and students.

Besides these, The college has one canteen, one First Aid centre, one Day Care centre, separate common rooms for boys and girls, separate toilets for boys and girls and divyanga. The college has also provided safe drinking water facility through installation of aqua-guards at various places in the campus and in the hostels. Uninterrupted electricity supply is ensured in the campus with the help of two **63 KW** and 15 KW Generator Sets, and many inverters and UPS systems. The college has set up a garden of Medicinal plants. Keeping up with the rapid evolution of technology and it's positive applications in the field of education, the College has arranged Management Information System (MIS) and Learning Management System (LMS) for students. Inside the main campus there is Basket ball court and Volleyball Court. The college has one Outdoor Stadium in the Hostel Campus for Football, Cricket and other athletics.

Student Support and Progression

Abhayapuri College focuses on holistic development of the students. Hence, financial and mental support as well as services like academic, career guidance, financial, co-curricular and extracurricular activities are provided to them.

The students of this college receive financial assistance from the Government of Assam under the “free waiver scheme”. During the last 5 years, 6029 students receive the freeship from the government. Students of the college receive scholarship from different categories (OBC, ST, SC, Minority) under different government scheme and Eshan Uday (NER) scheme. Hostel boarders (31 female and 11 male) of the college also received mess dues subsidy of Rs.7000 provided by government of Assam in the academic year 2019-20. The college also provides financial support to the meritorious and economically deprived students. There is a Provision of Free Insurance coverage up to Rs. Thirty Thousand for the students by the college.

The College has organized workshops, trainings and seminar on soft skill, Yoga and meditation and IT courses for the students.

The Institute has Grievance Redressal Cell to redress any grievance of the students. The College has a “Women cell” to support and care female students of the college. The college also has a separate well maintained girls’ common room with sanitary vending machine and incinerator.

The college has a well-equipped library, where internet as well as computer facility is available for the students.

Besides the college magazine “Prayax”, 18 numbers of wall magazines being published by the different departments, NCC, NSS of the college.

The College provides academic support and guidance to face several competitive examinations. During last five year 413 students enrolled in PG and B Ed courses and engaged in various govt. and private sector.

The College organises cultural and sports events according to the academic calendar of the college.

The Alumni association helps in the developmental activities of the College by providing financial and other resources.

Governance, Leadership and Management

So far as the Governance, Leadership & Management in respect of Abhayapuri College is concerned, the institution has a well defined vision of developing its students to their fullest potential ingrained with high moral and cultural value, and social responsibility. To achieve this vision, the institution works under a set of well defined mission. The College follows a decentralized and participatory mode of governance by involving all the stakeholders in the administrative processes within the limitations attributed by the rules/ regulations laid down by the state Govt., Use and other regulatory bodies. The Governing Body, which is the apex decision making body, formulated different short and long term & strategies for general development of the college and implements those with co-operation of a number of Sub-Committees/ units / cells approved by this apex body. The college also undertakes different strategies for collection of fund from Govt. and non government organizations and the process of utilization of the fund is kept transparent by following appropriate audit mechanism. The institution offers various welfare schemes for teaching and non-teaching staff. There is also a provision of self appraisal for both teaching and non-teaching staff members and the outcomes of the self-appraisal process are utilized for overall quality improvement as the institutional activities. The Internal Quality Assurance Cell (IQAC) is the top quality regulatory body. Besides suggesting measures to be undertaken for quality initiation, sustenance and institutionization, this body conducts the Assessment & Accreditation processes by NAAC, affiliating University and other similar organizations.

Institutional Values and Best Practices

Abhayapuri college administration is serious regarding safety and security of the girl students and women faculties of the college. The college has two separate girls' hostels in its campus. The Women cell of the College organized programmes to create awareness for the promotion of gender equity among the Girl students.

The college organized awareness programmes on environment, energy, biodiversity, and employs self-sustainability in the areas of power, water, and hygiene. Water and energy efficiency Campus amenities like solar power and rainwater collection are available. The college has been greening its campus through plantation and care of trees. The campus is equipped with ramps, restrooms that are accessible to people with disabilities, and wheelchair signage in response to their needs. In line with the objectives of sustainable development, the college has prepared the Green Audit and Energy Audit Report and has its own environmental policy.

Abhayapuri College celebrates festive/events of socioeconomic, linguistic, cultural, and regional diversity. Students at Abhayapuri College learn about their fundamental rights and obligations through a variety of department-organized programmes. In order to foster the basic values, the College encourages a code of professional ethics and conduct for students, teaching and non-teaching staff, and the governing body.

The best practices, 'Conversion of Organic Waste to Profitable Product and Preservation of Important Plant species', aims to build an environmentally sustainable campus. Organic waste is collected and deposited in the college and hostel campus. The compost is used in college gardens for enriching the soil. Surplus compost is also marketed as green compost by the College to the local farmers and gardeners in very low price. Abhayapuri college has also chosen the conservation of important local plant species as its best practice.

Abhayapuri College is located amongst a population of weaker economic and educational base, majority of them are from agrarian background. Keeping all these factors as objective, the college has been undertaking Extension Programmes amongst the people of the locality in the adopted villages.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ABHAYAPURI COLLEGE
Address	Main Road, Ward No-6 Abhayapuri Dist-Bongaigaon
City	Abhayapuri
State	Assam
Pin	783384
Website	www.abhayapuricollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. Sadananda Nath	03664-281424	9435121757	-	collegeabhayapuri@gmail.com
IQAC / CIQA coordinator	Gahin Chandra Das	03664-291205	9435740167	-	gahindas1972@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	29-10-1962	View Document
12B of UGC	12-09-2014	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Main Road, Ward No-6 Abhayapuri Dist- Bongaigaon	Semi-urban	23.89	5167

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	Class XII passed	Assamese	61	60
UG	BA,Arabic	36	Class XII passed	English + Urdu	15	9
UG	BA,Economics	36	Class XII passed	English + Assamese	25	18
UG	BA,Education	36	Class XII passed	English + Assamese	35	33
UG	BA,English	36	Class XII passed	English + Assamese	55	51
UG	BSc,Geography	36	Class XII passed	English + Assamese	40	38
UG	BA,History	36	Class XII passed	English + Assamese	35	33
UG	BA,Philosophy	36	Class XII passed	English + Assamese	30	27
UG	BA,Political Science	36	Class XII passed	English + Assamese	60	57
UG	BSc,Botany	36	Class XII passed	English + Assamese	25	23
UG	BSc,Chemistry	36	Class XII passed	English + Assamese	25	20
UG	BSc,Mathematics	36	Class XII passed	English + Assamese	15	11
UG	BSc,Physics	36	Class XII passed	English + Assamese	20	16
UG	BSc,Zoology	36	Class XII passed	English + Assamese	25	24
UG	BA,B A Regular All	36	Class XII passed	English + Assamese	250	237
UG	BSc,B Sc Regular All	36	Class XII passed	English + Assamese	40	30

UG	BVoc,Vocational	36	Class XII passed	English + Assamese	40	36
UG	BVoc,Vocational	36	Class XII passed	English + Assamese	15	2
PG Diploma recognised by statutory authority including university	PGDCA,Pg Diploma	12	Graduate	English + Assamese	30	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				11				36			
Recruited	0	0	0	0	9	2	0	11	21	11	0	32
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	7	3	0	10
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	0	0	9	4	0	16
M.Phil.	0	0	0	0	0	0	7	2	0	9
PG	0	0	0	6	2	0	5	5	0	18
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	9	0	19
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		0		0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	343	0	0	0	343
	Female	382	0	0	0	382
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	11	0	0	0	11
	Female	14	0	0	0	14
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	75	60	83	54
	Female	65	45	70	64
	Others	0	0	0	0
ST	Male	16	6	9	12
	Female	14	14	14	11
	Others	0	0	0	0
OBC	Male	172	139	137	162
	Female	172	138	132	128
	Others	0	0	0	0
General	Male	142	138	155	163
	Female	143	158	132	115
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		799	698	732	709

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<ul style="list-style-type: none"> • The college has presently three programmes: BA, B.Sc. and B.Voc. Under BA we have 08 courses- Assamese, English, Arabic, Political Science, Education, Economics, History and Geography; under B.Sc. there are 05 courses- Physics, Chemistry, Mathematics, Botany, Zoology and Computer Science; and three courses under B.Voc- Information Technology(IT), Travel and Tourism Management (TTM) and Retail Management and IT (RMIT). • Besides these, the college has been running PGDCA under GU in regular mode. • The Academic Departments have developed Add on courses on different Topics. • The college is running 05skilled based Certificate Courses under Skill Hub Initiatives
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	<p>of Govt. of India. • Initiative has been taken to open more multidisciplinary courses by taking NOC of the State Govt. of Assam. • Teachers have been requested to prepare syllabus of Certificate/Add on Courses based on local needs. • For holistic education, students are encouraged to participate in different music & cultural programmes organized by the college and other institutions. • Planned to start initially different certificate courses on Music, Dance, Drama, Traditional Medicines, Yoga, etc. and upgrade them to Degree courses with due approval of the competent authority. • Planned to open Commerce subjects in the college. • Planned to offer online courses under Swayam Portal. • Planned to give the students more exposure to the Indian Cultural heritage by offering related courses and by organizing workshops/training programmes etc. • Planned to give more exposure to diverse Indian languages by offering Certificate/Diploma Courses of such languages.</p>
2. Academic bank of credits (ABC):	<p>Presently the college is not registered in the portal for Academic bank of credits (ABC). As the college is an affiliated college we are waiting for the instruction from affiliating University in this regard.</p>
3. Skill development:	<p>• Presently the college has been imparting three Skilled Based Degree Courses under B.Voc scheme on Information Tecnology (IT), Tourism and Travel Management (TTM) and Retail Management & IT (RMIT). The Courses are based on NSQF Level under Sector Skill Council. • The college has been allotted a Skill Hub Centre under a Govt. of India Scheme. Already one batch of students has cleared their Certificate Course under this scheme. • The college has been offering some IT related short term courses like Web Designing, Data Operator, Basic Computer Knowledge etc. • The College has prepared a proposal for Skill Centre to submit to the Govt. of Assam based on the proposed NHEQF under NEP-2020. • Besides these, the college has been organizing Training Programmes, Workshops on Soft Skills, IT related skills and sent some students to MSME, Guwahati, and other Industry Partners for trainings & Internships.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>• The bilingual approach is followed in teaching in the college. • All communication/notices from the College authorities is circulated bilingually. •</p>

	<p>Initiative is taken to deliver courses through the medium of local language. • Initiative is taken to procure books of different Indian languages in the library. • The existing courses like Philosophy, History, Literature, Science, Economics etc. covers a lot of areas related with Indian Knowledge System. • Initiative has been taken to upgrade the archaeology of Assamese Department. • The process of offering Certificate/Add on courses based Indian Knowledge System has been started. • The proposed Garden of Medicinal Plants has been initiated which is a component of Indian Knowledge System. • Planned to start initially different certificate courses on Music, Dance, Drama, Traditional Medicines, Yoga, etc. and upgrade them to Degree courses with due approval of the competent authority.</p>
5. Focus on Outcome based education (OBE):	<p>The college has adopted Outcome-Based Education (OBE) to make teaching and learning methodology more student-centric in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. Course Outcomes (CO) and Program Outcomes (PO) are shared with the students at the beginning and uploaded in the college website. It helps the student to know what they would be able to do at the end of a course. Program outcomes describe what the knowledge, skills and attitudes students should they have at the time of graduation. Attainment of COs are measured directly and indirectly. Direct attainment of COs is determined from the performances of students in Continuous Internal Evaluation (CIE) and Semester End Examination (SEE). Continuous Internal Evaluation (CIE) is conducted and evaluated by the Department itself. Indirect attainment of COs is determined from the course exit survey</p>
6. Distance education/online education:	<ul style="list-style-type: none"> • There are at present, two ODL centers operating from Abhayapuri College, namely, IDOL, Gauhati University and K.K. Handique State Open University. • Blended mode of teaching is followed as far as practicable. Online classes and seminars are often conducted through Google Meet or Zoom platforms. Tests and projects are assigned through Google Classroom. • Awareness programmes on SWAYAM and MOOCs are conducted • Open Access Digital Resources are available for all the stakeholders. • The academic departments created a

bank of audio-visual learning materials to be uploaded on an accessible platform. • Adopted a flexible approach to student participation in online learning to accommodate student needs. • Planned to prepare a proposal for ODL programmes and submit to Ministry of Education for approval as per the provision proposed in the NEP-2020.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?

The College has constituted an Electoral Literacy Club. Electoral Literacy Clubs (ELC's) are platforms to the students and people in villages through interesting activities and hands-on experience to sensitize with their electoral rights. It is constituted at the behest of Election Commission of India (ECI) in all the educational institution with a motive to aware and ensure the participation of youth & future voters who are pillars of Indian democracy. Vision Originating in integrated civic and voter education and electoral participation right to make its utmost contribution to have an active democratic citizenry from a young age. Objectives of Electoral Literacy Club • To create awareness and interest among faculties and students through workshops and Awareness Programmes. • To educate the targeted populations about voter registration, electoral process and related matters through hands on experience • To familiarize the targeted populations with EVM and VVPAT and to educate them about robustness of EVM and integrity of the electoral process using EVMs • To help the target audience understand the value of their vote to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner • To harness the potential of ELC members for carrying the electoral literacy in communities • To facilitate voter registration for its eligible members who are not yet registered • To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Every vote counts' and 'No Voter to be Left Behind' 2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?

	The college has constituted an Electoral Literacy Club with the following members comprising with teachers and students.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Members of Electoral Literacy Club: 1. Dr. Sadananda Nath, Principal Chairmam 2. Mr. Bhaskarjyoti das, Associate Professor Coordinator 3. Mrs. Surity Bramo Choudhury, Associate Professor Member 4. Dr. Nur Rahman Bhuyan, Associate Professor Member 5. Mr. Khanin Barman, Student Member 6. Miss. Dorisha Pathak, Student Member 7. Mr. Bipasha Ray, Student Member 8. Mr. Bishal Sarkar, Student Member 9. Mr. Ruma Karmakar, Student Member 10. Mr. Arunabh Ray, Student Member 11. Miss. Juli Ray, Student Member
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Activities: 1. 25/01/2018 8th National Voters' Day was celebrated under the theme 'Accessible Election'. The Programme was organized in association with the Civil Administration of North Salmara Sub Division in the Town Hall at 10:45 a.m. The Teachers and Students of Political Science Department participated in the Programme. 2. 25/01/2020 National Voters' Day was observed and in this connection a meeting was organized which was presided over by Mr. S. Kalita, Vice Principal and the Principal Dr. S. Nath graced the occasion as chief guest. 3. 25/01/2021 National Voters' Day was observed under the theme of "My Vote My Right for Nation Building" in associatin with Sub-Divisional Administration. In this connection a meeting was organized which was presided over by Dr. N. R. Bhuyan and the Principal Dr. S. Nath graced the occasion as chief guest. 4. 27/03/2021 A Seminar on Voting Procedure was organized and Mr. B.J. Das, Associate Professor chaired the occasion and Mrs. S. Br. Choudhury, Associate Professor and Dr. N. R. Bhuyan delivered lecture as Resource Persons. 5. 27/03/2021 Students who are eligible for registration as new voters were taken to the Office of SDO (Civil) for registration in the Voter List. 6. 25/01/2022 National Voters' Day was observed and in this connection a meeting was organized which was presided over by Dr. N. R. Bhuyan and the Principal Dr. S. Nath graced the occasion as chief guest.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content,	The ELC organized Voters' Awareness Programmes in the college and Adopted villages of the college.

<p>publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>31/11/2022 to 03/12/2022 A Special Camp for Registration of New Voters of 18-21 age Group was organized by the Electoral Literacy Club in association with District Administration of Bongaigaon, Assam</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2054	1893	1908	1987	2116

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 59

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
41	44	42	40	43

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
110.93	113.18	170.82	204.08	251.77

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Academic Committee convenes a meeting in the beginning of every academic year to review the syllabi of each subject as prescribed by the Affiliating University as well as those laid down by the college itself. The college is having an online academic monitoring system. For effective curriculum delivery, all faculties use ICT technologies, e-learning resources and subject wise software. The review of curriculum delivery is also conducted periodically and improving measures are taken accordingly.

The institution ensures effective curriculum delivery through a well-planned and documented process. The college follows the curriculum as provided by the Gauhati University. Depending on its resource potentiality, institutional goals and concern towards the students, the college imparts quality education. The institution has developed a structured and effective implementation system of the curriculum. Following are the various means through which it executes the curriculum.

a) Academic Committee Meeting: HOD's convene Meetings with faculty members to discuss the action plans to arrive at an optimal and effective way.

b) Academic Calendar: An Academic Calendar is prepared every session by the college based on the Gauhati University academic schedule, so that a meaningful completion of curricular can be achieved within the stipulated time span.

c) Teaching Plan: A Teaching Plan including course outcomes, course objectives, content topics, time to be taken to cover the concerned topics and the expected outcomes from the students by learning through the topics is prepared by respective faculty members at the beginning of each semester. It gives an insight how the courses are delivered effectively throughout the semester.

d) Central Time- Table: It is prepared by the Routine Committee in such a way that the classes are allotted enabling the faculties to cover the courses as per their concerned Teaching Plan. Besides Central Time-Table, the respective departments prepare their own time table keeping co-ordination with Central Time- Table in order to complete the individual allotted course in time.

e) Skill-Tests are conducted by the departments in the beginning of each academic session to assess the skill of the student in the subject he wishes to pursue his/her study.

f) Each department sets their own Vision and Mission which match with the Institutional Vision and Mission.

g) The college prepares the Academic Calendar as per the University academic schedule before the commencement of the academic year. The 'Academic calendar' contains the relevant information

regarding the teaching-learning schedule, events to be organized, holidays, dates of internal examination, semester examination etc. The academic calendar is published on the website of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 37

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 13.3

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
302	1022	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The cross-cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all the students. The curriculum is designed by the university itself does include many of these aspects such as the subjects directly developing in the students Communication skills, Professional Ethics and Moral Values in the I Semester and Environmental Studies in II Semester. Chapters in the subject of Political Science focus on the role and the value of national integration. and in Philosophy are dedicated chapters on the role of Human Values and Professional Ethics in the present day life.

There are various committees which take care of the students such as:

(i) **Grievances Committee:** It is formed as one Senior faculty member as Coordinator and three members of whom one is a lady member, NSS Program Officer, NCC Program Officer and also student representative from the students' union. We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. The women cell is capable of dealing the cases very confidently with its team.

(ii) **Anti-Ragging Committee:** As per the guidelines of UGC, AICTE and the University, an Anti-Ragging Committee has been constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without disclosing his/her identity in case of any in convenient incident.

(iii) **Human Rights:** The college conducts and observes various programmes on Human Rights to provide awareness among students like Voter's Day Program , celebration of Constitution Day, Blood Donation Programmes Swachh Bharath Health Awareness Programmes Tree Plantation

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 51.66

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1061

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 83.39

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
799	698	732	709	777

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
890	895	885	885	900

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 55.17

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
305	274	284	286	298

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
534	537	531	481	540

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 50.1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The college makes endeavours to enhance the learning experiences of the students with this aim and adopts some student centric methods of learning such as experiential learning, participative learning & problem-based methods.

1. Experimental learning:

The college conducts practical teaching in the forms of field visit, industry visit as per the curriculum of the concerned subject. Activities like mock-banking, mock-parliament, mock elections etc. are carried on. Online sessions, such as webinars, add-on courses using experimental trainings are conducted in departments. Virtual learning platforms, mobile learning platforms are used subject wise. E-learning resources and software are used. Audio visual aids, charts and models are also used. Subject related videos are downloaded and shown to the students. Students are taken to Business expo and business carnivals for experimental training.

2. Participative learning:

Group discussions, seminars, JLG and TPS seminar and webinar, exhibition, vocabulary competition, meeting industry experts, meeting academic experts are conducted. Some departments also conduct participative e-learning programs.

3. Problem solving:

As a part of problem solving method of learning, the college use class tests, surprise tests, online MCQ tests for every class.

The traditional methods of classroom lectures are presently supplemented by audio-visual aids. Classrooms at present are equipped with projectors. We have installed three Interactive Boards and using them effectively. For the large classrooms, particularly for the social science and language classes, sound systems and microphones have been provided so that the teacher becomes perfectly audible to even the students sitting in the rear part. Besides these, we have been using online platforms for classes and other purposes like class tests, assignments, communication, providing study material, etc. The following innovative teaching methods have been devised and adopted by the faculty of the institution:

Software such C, C++, python, MATLAB, SCILAB and Mathematica are taught to the students of Computer science, Mathematics and Physics by the faculty members of the concern department. Further, software such as QGIS, Global mapper and Google earth are taught to the students by the faculties of Geography. Other software such as Ramdhanu, Shabda lipi and Rodali are used by the language departments. Moreover, software such as Blast, Clustal W, Clastal Omega and Bioedit for teaching bioinformatics by the Zoology Department.

As a part of initiation of innovative teaching learning process all students and teachers at present are using internet and computers. The teacher-student interaction at present is not time-bound or space-bound. A student comes in touch with the teacher anytime and from anywhere through social media and email system. Class notes are sent by mail/Google Class to students so that they get some model answers. The college has internet and Wi-Fi facility and students can freely access the internet. The college has subscribed to a large number of e-books and e-journals available on the INFLIBNET. The college also has Smart boards and Interactive boards for teaching-learning. Faculties use e-learning resources, subject-wise softwares in teaching learning.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 89.36

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
47	47	47	47	47

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 50.48

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	26	23	16	16

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college has adopted the practice of Continuous Internal Evaluation to assess the progress of learners. With a view to making CIE objective, effective, intensive & transparent, the following measures have been introduced:

1. Regular assessment is done departmentally by various means like a class test, assignments etc. for both the old and the new systems for continuous internal evaluation.

2. In each semester, internal assessments have been introduced under CBCS framework. The marks allotted for Internal Assessment by the University for each Paper are 20 out of 100. The components and distribution of this internal assessment areas follows:

- a) Sessional Exam: 10
- b) Class attendance: 04
- c) Assignments, Presentation, Field study etc. : 06

3. No student is allowed to appear in the final examinations without appearing in the internal assessments. The individual students whose performance is not satisfactory are counseled by the faculties of the concerned department.
4. The reports on field projects, educational excursions or study tours, and survey projects are also evaluated as a part of CIE.
5. All the students of the Second Semester under CBCS framework and Fourth Semester students of the Non-CBCS system submit a project paper on Environmental science.
6. Internal Assessment Procedures adopted and followed by the college seek to bring out the best in the students in a persistent, unbiased, scientific and sensitive manner.
7. The college Academic Council and Home Examination Board prepare from time to time the schedules of internal assessments (Internal Examinations) mentioning the specific dates of paper-setting, dates of examinations, and publication of the results.
8. The schedules of the class tests are prepared by respective departments and are communicated to the students in the classroom and the notice board. Preparation of laboratory records and analysis of experiments for all science departments are compulsory as a record of their progress.
9. Students' seminars, home assignments, collaborative works, field surveys, project works, surprise tests are arranged regularly. The presentation skill of learners is tested at the time of Seminar Presentation and there is weightage on it.
10. Performances and attendance of students are discussed in guardians' meetings to make them aware of the shortcomings of their wards.

Redressal of grievances at institute level:

Departmental Level: Evaluated scripts are shown to students to make them aware of their lapses. Teacher examiners discuss the errors and justify the score in the class to ensure that the students find the evaluation unbiased and transparent. Query if any is discussed with faculty and HOD.

College Level: The college has a Home Examination Board for smooth conduction of internal examinations. If students are facing any problems, they are solved by the Board and Academic Committee.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are forwarded to the university authority through the Principal. Students are allowed to apply for reevaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The Institution offers Programme outcomes, Programme specific outcomes and Course outcomes for all programs offered are available in the college website and anyone can have a glimpse of the POs, PSOs and COs from the website. Regular updates are also provided to all concerned in relation to the courses.

The students admitted are given the Prospectus which provides basic information regarding the programs offered. The College organizes Induction Programme and the newly admitted students are made aware of the COs, POs and PSOs. They are also made aware of the rules and regulations related to the courses, the facilities available in the college. The concerned department also conducts Induction Programmes and helps the students to have a fair idea about the programs the students opt for. The IQAC of the college is always there to help the stakeholders in this regard. Most importantly, the Career-Counselling Cell is there to provide further ideas and options regarding the programs offered by the college.

The prospectus provides all important and necessary information about all the programs and courses along with the program codes, fee structure, hostel facilities, faculty list of all the departments, and other relevant information that may help the learners in pursuing their studies.

Copy of PO, PSO & CO has been kept in the Department for consultation. Semester-specific PO, PSO & CO has also been made available. Students interested to have a copy of the same may have it from the concerned Department when they join a course at the beginning of a Semester. The same has also been sent to all faculty members by e-mail. In the induction meetings, all departments share them with the learners. The mentors also help the mentees to understand them.

Following are the different methods for Assessment, Evaluation and Measurement of POs/PSOs

- Direct Assessment methods
- Indirect Assessment methods

Direct Assessment methods:

Continuous Assessment: COs are assessed through Sessional Examinations, Home Assignments and Lab records. The COs are mapped against each question and CO analysis is carried out by faculty for each course and documented in Faculty Course Assessment Report (FCAR). The contribution of COs is assessed in high, moderate and low levels, towards the attainment of POs/PSOs. Semester-end Theory Examinations: The questions in semester-end examinations are tested pertaining to all COs.

Laboratory Records: Both continuous and semester-end examinations are conducted to test the COs attainment.

Indirect Assessment Methods:

Programme – Exit survey: This survey taken from the final year students at the completion of their stands

as the comprehensive feedback for the PO/PSO assessment

Alumni Survey: This survey is conducted annually through Google link or mail with the Alumni to obtain the inputs and suggestions on PO attainment in the real time societal environment

Employer Survey: This survey is taken from the employer to measure the PO attainments.

In addition, the institution takes the Placement record and higher education details of the students as supporting evidences for the assessment of POs.

File Description	Document
Upload Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 70.36

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
337	497	458	294	527

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
618	572	583	585	645

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.28

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 5.2

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0.5	0	4.70

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institute has created an appropriate ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The details are as under:

- 1.The college has constituted a Research and Development Cell as per the guidelines of UGC to initiate and monitor the research activities of the college.
- 2.The institute recruits dynamic & vibrant young faculty along with renowned distinguished experts to mentor and channelize the young students and for up-gradation of domain-specific knowledge through organization of Conferences, Seminars and Lecture Series. Faculty members are granted leave and provided financial support to attend similar activities outside the institute, in India and abroad.
- 3.To facilitate networking and establish collaborations for undertaking multi-disciplinary and interdisciplinary activities, the College regularly invites eminent experts for lectures.
- 4.The College has also signed MoUs with other Institutions for Student Exchange/Teacher Exchange and with Industry Partners for Internship and Trainings
- 5.The College has established an Incubator Centre for Entrepreneurship Development sensitive to professional and human values. It provides training for incubatees including Support of

Entrepreneurial and Managerial Development of SMEs through Incubator.

6. Our College publishes an annual Research Journal and College Magazine. In the Journal the faculties of the college and other college contribute their research articles. In the Magazine, the staffs, both teaching and non-teaching and the students of the college contribute their creative writings. Most of the departments of the college are honestly working to publish their departmental magazines.
7. E-Library: The institute has well equipped central Library (E-Library) laboratories, where the students as well as the faculty members can access different books, Journals etc. of their interest.
8. Encouragement for Professional Development: Faculty members are encouraged to undergo professional development programmes and to organize and participate in Conferences, Seminars and Workshops. Leave is granted to participate in the workshops. Teaching and non-teaching staff are encouraged to enhance their qualifications and pursue Ph.D. programs.
9. The College has been associated with Krishi Vigyan Kendra (KVK), under State Govt. of Assam and conducted activities like awareness programme, field visits, surveys in association with KVK. One Vermicompost Plant also has been established in the college campus.
10. The college undertakes community service programmes to support and help improve the conditions in the 5 adopted villages. Several social awareness programmes/Seminars on Environment, Health issues, National Integrity etc. were organized visiting nearby schools.
11. A Garden for preserving the Medicinal Plants and Important Species of plants found in the locality has been started.
12. The Botany Department has completed one Add on Course on Vermi Compost and one on Mushroom Cultivation.
13. The college has been allotted a Skill Hub centre under a Govt. of India Scheme and one batch of students has completed their Certificate Course in five different courses under this Skill Hub.
14. The College has one special Lab for Nano-Technology.
15. Different academic departments conducted Student Centric Survey, Field study as a part of experiential learning.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 54

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	15	8	1	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.78

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	11	8	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.73

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	14	34	16	21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities were carried out by the Extension Education Cell (EEC) and Academic departments of the college:

1. Extension Education Cell (EEC) of the college organized:

- An awareness program on “World Environment Day” on 05/06/2017 at Sri Sri Ganesh High School, Lalmati –Duramari Village adopted by the EEC of the college
- Seminar on “Role of Youth in Nation Building” on 21/02/2018 at Lalmati M.E. School and Seminar on “Role of Education to develop the society” on 13/03/2018 at Harizon Prathamic Bidyalaya.
- Awareness Program on Swachha Bharat and Preservation of Environment on 20/03/2018 at Kathalguri Prathamic Bidyalaya, Ganeshpur.
- Seminar on “The role of Student in Eradication of Illiteracy” on 22/03/2018 at Al-Ameen Senior Madrassa, Lalmati
- Oath taking program on Voting Rights in Abhayapuri College on 19/12/2020.
- Seminar on “Role of youth in Nation Building” in Lalmati Jatiya Vidyalaya, Lalmati on 24/12/2020.
- Awareness program on Human Rights and on ‘Sexual Harassment’ at Naliapara, Lalmati on 15/12/2021 and at College on 22/09/2021. .

2. Geography department organized:

- A campaign programmes on the importance of Geographical Knowledge on 25/10/2017 at Dakuapara Village, Bongaigaon,
- Programme on Soil Profile Study of Kujia River Bank on 25th October 2017 at Kathalguri Village, Bongaigaon,
- An Environmental Awareness Programme on 25/ 03/2021 at G.M. Narikola M.V. School, Barnarikola., Srijangram.
- A Three days Fieldwork Programme on – “Socio-Economic Survey at Khujurabguri Village” on 8th , 9th & 10th January ‘2022
- An Awareness Programme on – “Health & Hygiene at Khujurabguri Village” 10.01.2022.
- An Educational Awareness and Monitoring Programme at Khujurabguri Village” on 10/ /01/2022
- Programme on Popularizing Geographical Knowledge on 17th November 2022 at D.P.M. Higher Secondary School

3. Education department organized:

- A programme on NEP- 2020 on 16.12,2021 at J.N.M. Girls Highschool and Awareness on Health & Hygiene on 23.12.2021 at Lalmati MV School.
- An awareness programme on 'Literature Search' in the college in association with the Librarian.

4. Department of English organizes:

- Celebration of International English Language Day on 23/04/2022 every year by inviting school students of the district.
- Online Inter College Prize money short story writing Competition ‘Tell a Tale’ organized by the Good Literature Club
- Organized “Literature for Wellness” to promote Intellectual and Emotional well-being in students on 26/11/2022

5. Department of Zoology organized:

- An awareness Programme on Harmful Effects of Pesticides in Human Body among the local vegetable farmers of Abhayapuri on 14-12-2022 :
- Awareness Programme on Hygiene Management in the Local Restaurants of Abhayapuri on 30.11.2022

6. Department of Physics organized awareness program on Physical Science at Durga Prasad Memorial High School from 30/06/2022 to 01/06/2022.

7. Botany Department organized Awareness Programme on medicinal plants on 07/05/2022 at Bapuji high School.

8. Economics department conducted

- Field survey on 20 October 2022 in Tulungia weekly market to study the product diversity in the rural market
- Survey on the topic "Financial Inclusion among the household of Bhomapara, Panchduar Village" for the upliftment of the local community on 19/5/2022

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college has received the following recognitions and appreciations from different government / government recognised bodies for extension activities.

- 1.The authority of Ganeshpur M.E. School appreciated the college for organised an awareness program on "Abuse of Child Marriage" on 06/12/2019.
- 2.The authority of Lalmati M.V School, Lalmati appreciated the college for organizing a seminar on “Role of Youth in Nation Building" on 21/02/2018.
- 3.Axis Bank, Abhayapuri appreciated the college for extending support in various recruitment drive and in organizing financial literacy camps.

4. District Tobacco Control Cell (DTCC) has provisionally declared the College as the first Tobacco Free Educational Institute in the district.
5. The SDO (Civil) appreciates the college for conducting Voters' Awareness Programme and New Voters Registration every year.
6. The College has been appreciated by District Administration for extending services during Covid-19 Pandemic in Deportation Camps and Covid Vaccination Drives.
7. The DC, Bongaigaon appreciated the college for conducting community services in the five adopted villages of the locality under Unnat Bharat Abhiyan, a Flagship Programme of Ministry of Education, Govt. of India..
8. TRTC (MSME, Guwahati) appreciated the college for undertaking Skill Development Programs.
9. The Extension Education Centre of the college appreciated by the Headmaster, Haziran Prathamik Vidyalaya, Abhayapuri for organizing a seminar on "Role of Education to Develop the society on 13/03/2018 and the Headmaster, Lalmali M.V. School, Lalmati also appreciated for organizing a seminar on Role of Youth in Nation Building" on 21/02/2018 in the school. Further, the Headmaster, Kathliguri Prathamik Vidyalaya, Ganeshpur, Lalmati appreciated the college for organizing an Awareness programme on 'Swachha Bharat and Preservation of Environment" on 20/03/2018.
10. Cosmos Club, Abhayapuri acknowledged and appreciated for the association with club and sustained support provided by the institution for the uplift of sports at the local level.
11. The college has been appreciated by the Krishi Vigyan Kendra, Abhayapuri for continuous association and contributing towards the conservation of the environment by raising awareness through student oriented and social programmes on special days such as World Environment Day and International Day of Yoga.
12. In recognition of the continuing service and support rendered by the institution especially during the difficult times of the Covid-19 pandemic by serving as a de-boarding point and a vaccination centre and later too by facilitating numerous health camps and blood donation campaigns in the college the college has been appreciated by the Sub-Divisional Medical Officer (SDMO), Abhayapuri.
13. The BDO, Tapattary Development Block appreciated the college for allowing the administration to use a plot of land for implementing the Amrit Sarovar Project initiated by Government of India.
14. The Municipal Board of Abhayapuri Town appreciated NSS Unit of Abhayapuri College, for organizing Cleanliness Drives from time to time in Abhayapuri Town area, under Sachh Bharat Abhiyan.

File Description	Document
Upload Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 30

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry,

community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	2	7	2	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 24

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for the assessment of students. The College has a Sports Management committee and a Cultural Cell.

The followings are the physical facilities for **classrooms, laboratories, ICT, cultural activities, gymnasium, yoga centre etc. in the institution**

1. Classrooms: 43 (04 Smart Classrooms, 22 equipped with ICT facilities like LCD Projectors)
2. Laboratory: 8
3. Computer Lab: 2 (One lab with 50 Computers and the other with 20 computers)
4. Language Lab: 1 with 10 computers.
5. Seminar Hall: 01 with Virtual Board and other ICT facilities
6. Exam Control Room: 01
7. Administrative Room: 04
8. IQAC Room: 01
9. Departmental Sitting Room: 16
10. Boys' Hostel: 01 with a capacity of 17 boarders.
11. Girls' Hostel: 02 with a capacity of 44 boarders.

ICT and Technology related Infrastructure:

1.	No. of Computers		
	a)	Office	: 13
	b)	IQAC	: 03
	c)	Departments	: 18
	d)	Computer Lab	: 70
	e)	Geo Lab	: 05
	f)	Library	: 13
	g)	Language Lab	: 10
2.	No. of Projectors		: 26
3.	Printers		
4.	a) Heavy Work		: 03
5.	b) Others		: 27
6.	Card Printer		: 01
7.	Switch		: 09
8.	Servers		: 03
9.	Smart Board		: 04
10.	Virtual Board		: 01
11.	LMS & MIS Portal		: 01

1. The college has a sports committee to monitor all the sports activities of the college.
2. There is one large playground with provisions for multiple games, such as Athletics, Cricket, Football, etc.
3. The college has Volley ball courts, badminton courts, Kabadi, etc.
4. One Basketball ball court also has been constructed. All the necessary item for Basket Ball have been procured.
5. The college has other Indoor games facilities like Chess, Table Tennis, Carom, etc.
6. Facilities for indoor games that include badminton, carrom, table tennis, and chess and cultural activities also exist in the Girls and Boys Hostels.
7. The College has a Yoga Centre which organizes Yoga Training every year and observe International Yoga Day.
8. The college has a Cultural Cell it monitors all the cultural activities.
9. Sufficient musical instruments are available in custody of the cultural cell of the college.
10. Interested students have been provided trainings of Folk dance and Folk Music by inviting experts.
11. Inter-Class games and sports competitions are organized regularly every year for students.
12. Students are specially trained for participation in Zonal and Inter-Zonal Youth Festivals competitions organized by the University and other events outside the campus.
13. The college has excelled at these events by winning prizes and awards in individual and group events.
14. Special classes on self-defense are organized specially for female students.
15. National Independence Day and Republic Day are celebrated by unfurling the National Flag followed by a guard of honor of the Chief Guest by NCC and NSS students.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 31.04

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
11.53	7.07	53.78	87.20	104.53

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Krishna Goswami Library, The central Library of the college has been already automated using Integrated Library Management System (ILMS)

SOUL is a state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on the requirements of college and university libraries. The followings are the main working characteristics of SOUL.

- It is user-friendly software developed to work in a client-server environment. The software is compliant with international standards for bibliographic formats, networking, and circulation protocols.
- The software was designed to automate all housekeeping operations in the library such as Acquisition, Catalogue, Circulation, Serial Control, OPAC, and Administration.
- SOUL 2.0 is compliant with international standards such as MARC 21 bibliographic format, Unicode-based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control.
- The database for the new version of SOUL is designed for the latest versions of MS-SQL and MySQL (or any other popular RDBMS).
- Supports requirements of digital library and facilitates a link to full-text articles and other digital objects;
- Provides default templates for data entry of the different types of documents. User can also customize their data entry templates for different types of documents;
- Provides facility to send reports through e-mail, allows users to save the reports in various formats such as Word, PDF, Excel, MARCXML, etc.;
- Strong region-wise support for maintenance through regional coordinators. Strong online and offline support by e-mail, chat, and through a dedicated telephone line during office hours.
- The first version of software i.e. SOUL 1.0 was released during CALIBER 2000. The SOUL 2.0 software was released in January 2009 and the latest version of the software i.e. SOUL 3.0 released in February 2021.

Expenditures on subscription to e-resources, purchase of books and journals.

- **Subscription to e-resources(in Rs.):**

2017-18	2018-19	2019-20	2020-21	2021-22
5,900/-	5,950/-	5,900/-	5,900/-	5,900/-

- **Amount spent on purchase of books(in Rs.):**

2017-18	2018-19	2019-20	2020-21	2021-22
12,46,031/-	7,03,621/-	88,668.88/-	16,116.88/-	2,65,656.44/-

- **Amount spent on purchase of Journals:**

2017-18	2018-19	2019-20	2020-21	2021-22
69,031/-	99,813/-	114003/-	1,43,644.20/-	1,95,308.44/-

- **Per day usage of library: 160 (Average)**

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The College always endeavours to make the campus IT-oriented in order to keep the institution in tune with the demands of modern times. IT has been incorporated into the college activities for enhancing the quality of teaching, learning and evaluation processes, and also for rendering the administrative processes more users friendly, efficient and transparent.

1. The College office uses a LAN facility with a Centralised Data Centre System wherein all the office computers are connected for all types of administrative works.
2. The day-to-day activities of the college are managed with the help of locally built software called Office Automation software. The College admission process is fully computerized wherein all the student's data can be accessed.
3. All the departments have been provided with computers, laptops, and printers. The departments are connected with LAN and WI-FI facilities which are upgraded from time to time. All teaching departments are interfaced with LCDs and multimedia projectors to impart ICT-based learning classes.
4. All the departments use open source software for their regular classes in computer labs such as mathematics (SCILAB), Computer science (C+, C++), Geography (Q-GIS, Google Earth, Global Mapper, etc.), Economics (SPSS). Besides this, some departments of the College use paid version software such as Physics (Matlab, Mathematica, etc.). Language departments Assamese, English, Arabic use the concerned language related softwares like Ramdhenu, Adob, etc.
5. The College has one Seminar Hall with video conference facility.
6. Computer Science Department has 4 (four) servers and 70 computers in two laboratories which actively function in the college. Apart from conducting the courses as per syllabus the department also organizes Short Term Certificate Courses to impart training in computers to students.
7. SOUL2.0 Software is used for House Keeping Operations in Central College Library. All the transactions and Membership are carried out with Soul 2.0 for the students. A separate SOUL Server is installed in the Library.
8. There is a Digital Library facility and E-Resource Centre with 12 numbers of computers for students and teachers. Institutional Repository Resources are being uploaded using DSPACE Software. There is a separate server for these.

9. The Central Library follows Open Access Systems and offers a Computer facility for browsing OPAC through LAN and Wifi in KIOSK machines and in mobiles.
10. The College has its own Website that provides all the necessary information. (www.abhayapuricollege.in)
11. The college has newly introduced LMS Software for digital class attendance, Teachers' digital Log Book, Online Tests, Uploading Learning Materials, Online Class etc. and is being implemented successfully.
12. All the classrooms have been provided Wi-fi connectivity.
13. The College has subscribed 5 high speed Bharat-Fibre connections from BSNL.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 21.18

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 97

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 68.96

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
99.41	106.10	117.04	116.89	147.24

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 87.18

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1896	2839	1226	1793	927

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 15.31

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	850	334	41	60

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 18.69

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
111	77	71	66	70

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
337	497	458	294	527

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 54.17

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	3	9	8	6

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	10	15	15	12

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 28

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	7	17	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
52	3	9	5	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has a functional Alumni Association contributing to the development of the college in financial and non-financial manner. The registration process of the association is in process. The association has also been involved in all the academic and non-academic activities. Alumni association also helps the underprivileged students of the College to continue their higher education by providing financial assistance. The Alumni Association are involved in the following activities regularly.

- 1.The members of the Alumni visit the college frequently and Monitor the campus in keeping the college campus green and clean.
- 2.Facilitate the brilliant students and offers help to economically backward students.
- 3.Donated Text and valuable books to enrich the central library of the college.
- 4.Monitor the activities of the students and help the college authority to maintain discipline in the campus.
- 5.Undertake plantation drive every year on college Foundation Day, Independence Day, and World Environment Day.
- 6.Conducted Health Check-up of the students.
- 7.Contributed in the Construction of Girls Common Room and donated one TT Board in Girls Common Room of the College.
- 8.Organized a counseling programme by inviting Mr. Biraj Choudhury, former faculty and retired Civil Servant of Govt. of Assam.
- 9.Donated Almirahs, Books, and other items for the asset creation of the college.
- 10.Organized popular Lecture by inviting Mr. Aswini Bezbarua, Ex-student and noted writer of the state.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision Statement: "To strive for excellence in teaching-learning, research, and extension by equipping with modern technological tools for sustainably nurturing academic leadership that successfully reaches out with a spirit of openness, inclusiveness and service to the society, and thereby to be a part of transforming the country to a global knowledge superpower."

Mission Statement:

- To impart higher education upto UG level by using contemporary teaching-learning methods in both formal and distance learning modes.
- To enrich the regular course-curriculum by introducing some relevant add-on courses of certificate standard.
- To offer some additional career oriented and vocational courses so as to equip the students to confidently face the challenges of fast changing job market.
- To develop scientific temperament and instill humanitarian value in inquisitive young minds.
- To create awareness and understanding among the students regarding social problems by involving them in various extension education programmes.
- To develop overall personality of the students by encouraging them to participate in different co-curricular activities so that they can boldly face the struggles of life.

Nature of Governance: The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Principal who, in turn, shares it with the different levels of functionaries in the college. The Heads of Departments, the Convenors of various committees and cells along with the staff representatives play an important role in determining the institutional policies and implementing the same.

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. Various sub-committees are its glaring example. In order to implement any new instruction for the betterment of the students is initiated through a general Staff Meeting where all the faculty members' suggestions are recorded and accordingly resolved and implemented. The Heads of Departments participate in the Academic Committee of the college. The Head of the Department oversees the Teaching Plans of his/her faculty members. He/she is empowered to make adjustments in the routine and to allot teaching assignments and evaluation duties for sessional exams.

He/she enjoys the privilege of convening departmental meetings where the programs for the entire Semester are decided. He/she often takes the lead in planning seminars, workshops, career counseling sessions, remedial measures, and mentoring of the students. The above features comprising of participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and provides direction in its functioning at every level.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Our college follows policies, administrative setup, appointment and service rules, procedures, etc. as given by state government, UGC, Affiliating University and Governing body of the college. The Governing Body of the college is constituted as per the guidelines of Assam Provincialized College Management Act 2006. The Governing Body is the sole decision-making body. This body adopts various policies and plans regarding the academic, administrative setup, appointment, and financial activities of the institution. The Governing Body implements the service rules as framed by the state government. As mentioned earlier there are a good number of working committees/units concerning various aspects of the college. The Governing Body implements the policies and plans through these units/committees. The Principal is the Secretary of the Governing Body. Hence the executions of all the decisions are made by him. The Principal monitors/guides the committees/units in implementing the aforesaid policies and plans. Thus the functioning of the institution is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. as per the norms of the state government which is duly implemented by the Governing Body through the Principal and the college runs in a well organized internal organizational system.

Appeals through applications are made for grants from government and non-government sources. A constant effort and planning is done for the extension of available areas for expansion to accommodate more classrooms, laboratories, toilets, etc. Provisions and proposals are invited from the stakeholders of the institution for renovations of the aging infrastructure of the institution. In order to move with the times, the institution keeps an eye on the improvement of the scope and profile of the Teaching-Learning Experience through greater use of ICT and other innovative means. The institution believes in the introduction of new subjects at the undergraduate level, especially in the B.Voc stream. In order to meet the growing strength of the students, the institution submits applications for more substantive posts from the State Government. The Institution being located in the rural area a lot of students are deprived of higher study. The institution submitted an application for Post- Graduate Courses in Assamese and English. Efforts are made for the Signing of MoUs with more industry partners for on job training for the Vocational students. The English Department has a Good Literature Club, and a Drama Society called Mimesis for the students. Heads of Departments plan prepare then publish the departmental Wall magazine in consultation with his/her faculty members. The students play a significant role in publishing the Wall Magazine of the respective departments. Besides the Wall Magazine, the Department of English rolls out Red Carpet—a wall magazine in the month of August every year by the teachers of the departments.

Career counseling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours are a part of the perspective planning of the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Yes, the institution has welfare measures for both teaching and non-teaching staff. Welfare measures for Teaching Staff include a thrift society named "Abhayapuri College Thrift Society" maintained from the financial contributions of the faculty members. The members of the Society can avail loan at a minimum rate of interest. Its a hassle-free system where the person can get a loan within a very short time with minimum paper works. All the members of the Society are equally benefitted from the Society.

The non-teaching staff members are provided with festival advance. The non-teaching staff as per need is helped with prompt facilitation of Provident Fund loans and help with the facilitation of bank loans. Moreover, there are provisions of salary saving scheme of Life Insurance policies, Group Insurance scheme under LIC and Govt. of Assam for all the employee of the college.

There is a system of collecting self-appraisals of Teaching and non-teaching staff in the prescribed format of UGC and Director of Higher Education, Government of Assam. The College strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in the College. The objective is not only to objectively evaluate the performance as per established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. Moreover, the Principal also collects information regarding the performance of the

teaching and non-teaching staff in different activities from the students and other stakeholders. The salient features of the performance appraisal system are as follows: Teaching Staff: a) the performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS). b) Promotions are based on the PBAS format for UGC Career Advancement Scheme (CAS) that is based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion. e) The PBAS Performa filled by the Faculty Member is checked and verified by the Heads of the Departments, the IQAC Coordinator, and the Principal. f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff: Non-teaching staff is also assessed through annual confidential reports (ACR) and annual performance appraisals. The various parameters for Non-Teaching staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents, and technical abilities (in case of appointed technical persons).

The Annual Confidential Report and the Performance Appraisal System have significantly helped in the evaluation of the performance of the employees, in motivating them, analyzing their strengths and weaknesses, and ensuring better performance.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 6.19

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	6	4	3	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 38.84

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
40	36	8	9	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	1	2	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Governing Body of the college monitors effective strategies for mobilization of funds and the optimal utilization of resources available by a structured mechanism. An annual budget is prepared at the beginning of every financial year for the utilization of resources available for the concerned year. All expenditures are made as per budget provisions and with prior approval of the G.B. There are some committees like Construction Committee, Purchase Committee, Planning Board, duly constituted and approved by the G.B., which work for effective utilization of available funds. The expenditure is verified by internal as well as external audit systems. Resource mobilization is also carried out by the following means: Students' fees, interest on corpus fund, Funding from alumni donors. Fund generated from above is principally used for the maintenance and development of the institution.

The college authority appoints an internal auditor every year and he/she conducts the audit as per norms. The Audit Report is then placed before the G.B for necessary action. The external audit is carried out by the Chartered Accountant and Directorate of Audit, Govt. of Assam every financial year.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC prepares year-wise policies for overall quality up- gradation of the college and submits the same to the authority for necessary approval and implementations.

The IQAC initiated the following practices for institutionalizing the quality assurance strategies and processes:

- 1.The implementation of modern technology in the Institute’s administrative functioning through ICT and Automation of admission, up-gradation of Wi-Fi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.
- 2.A transport committee is constituted to make all stake holders aware about road safety through workshops and seminars and implemented certain rules and regulations within the campus.
- 3.Introduced LMS and MIS system.
- 4.Repaired existing Computers, Servers and other ICT related items.
- 5.Installed One Virtual Board
- 6.Installed 6 number of Solar Lights in the main Campus and 5 number in the Hostel Campus.
- 7.Installed a 2KW Solar Energy Plant in the main College Campus.
- 8.Started a garden of Medicinal Plants in the 3rd Campus of the college.
- 9.Introduced free Group Insurance for the First Year Student through the Welfare Society of the college.
- 10.Constructed a Basket ball court in the main campus.
- 11.IQAC initiated for signing MoUs with other institutions and Industry Partners for student Exchange/ teacher exchange and Internship.
- 12.Conducted one International Seminar in virtual mode on “Impacts & Consequences of Environmental Degradation on Animal Health and Human Wellbeing” and published the conference Proceedings.
- 13.IQAC conducted 51 number of Webinars/Workshops during Covid-19 pandemic.
- 14.IQAC conducted one FDP on IPR.
- 15.Prepared and submitted Institutional Development Plan (IDP) to Govt. of Assam for the implementation of NEP2020.

16. IQAC conducted Green Audit, Energy Audit and Academic Audit.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. All newly admitted students have to compulsorily attend the Induction Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. LMS is introduced to monitor class attendance of students. The IQAC collects feedbacks from the students and appropriate steps are taken to enhance the teaching-learning process. The IQAC reviews teaching-learning processes and recommends for necessary improvements. The Academic departments are advised to implement Flipped Learning, take classes in online mode, to upload reading materials in the LMS Portal, to take online Quiz and Test etc. Students are also involved in Field Studies, Surveys on cross cutting issues by the faculties of their concerned departments and they submit their reports of the study. Sports and cultural activities, Yoga programmes are organized for the maintenance of the mental and physical health of the students.

File Description	Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Abhayapuri college administration is serious regarding safety and security of the girl students and women faculties of the college. The followings are the practices undertaken in the college campus for safety and security of the girl's students and women faculties.

Basic Facilities:

1. The college has separate well furnished common room for the girl students. The common room has the following essential amenities.

- a) Separate Toilets for girl students.
- b) Filtered Drinking water facility
- c) T.V.
- d) Sanitary Napkin Vending Machine and incinerator.

.2. The College has two separate girls' hostels in its campus—Assam Type and RCC building. The Hostels can accommodate 44 numbers of girls' students hailing from long-distance areas.

3. **Women Cell:** The Women cell of the college organized the following programmes to create awareness for the promotion of gender equity among the Girl students.

1. Celebration of International Women's Day every year.
2. Girl Health awareness programme
3. Conducted Medical Survey of girl students.
4. Conducted Legal Counseling
5. On the eve of Saraswati Puja celebration, Women Cell Abhayapuri College in association with IQAC Abhayapuri College had organized a Signature campaign Week on Breast cancer to create awareness among the students of college from 16th -22nd February 2021 in the college campus.

Safety and Security:

1. The college campus is covered under CCTV surveillance. The footage of the recording is frequently checked.

2. The college staff has been assigned campus supervision to maintain discipline, Safety and Security for the girl students in the campus.

3. The college has Anti-Sexual Harassment committee to take necessary action.
4. The college has discipline committee for continuous monitoring the security on the campus.
5. The college has an Anti-Ragging Committee.
6. Yoga and Mental Health Cell

Counselling:

1. There is a provision of mentoring system in the college to solve the individual problems both academic and personal issues of the students. The mentor follows the development of the mentee by providing personal counseling at different stages. The personal problems of the girl students discussed with the committee members are kept confidential.
2. The confidence building is done by organizing workshops and programs.

Other Facilities:

1. Free Hostel accommodation for poor girl students: Six girl students are provided free Free Hostel accommodation in the Girl Hostel coming from poor families.
2. The college has a Separate NSS unit for Girl students.
3. Yoga Training Camps are organized every year for the mental and physical health of the students.

Commemorative days celebrated:

1. International Women's Day
2. International Yoga Day
3. International AIDS Day
4. Swaraswati Puja,
5. Fateha e Duwaz Dahm,
6. Srimanta Sankardev Tithi,
7. Madhabdev Tithi,
8. Biswakarma Puja
9. Bishnu Rabha Divas
10. Silpi Diwas
11. Bhupen Hazarika Death Anniversary

12. International Day of English
13. Librarian's Day.
14. Constitutional Day
15. Voters Day
16. NSS Day and NCC Day
17. Gandhi Jayanti
18. College Foundation Day.
19. Independence Day & Republic Day
20. Cultural Rally during Annual Sports
21. Lachit Diwas.
22. Swahid Diwa
23. Ekta Diwas

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Abhayapuri College provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The following **initiatives** were taken by the college for the promotion of **inclusive environment and Sensitization of students and employees to the constitutional obligations**

1. The college organizes cultural rallies every year at the beginning of Annual Sports.
2. The college establishes positive interactions among students of different racial and cultural backgrounds.
3. The college has code of ethics for students and a separate code of ethics for teachers and employees which has to be followed by everyone irrespective of one's cultural, regional, linguistic, communal socioeconomic and other diversities.
4. Abhayapuri college takes pride in the fact that the college constantly works to develop students as better citizens in addition to a sound academic foundation of the student community. In this regard, the college inculcates a feeling of oneness among the student community through the practices and programs conducted by NCC, NSS and Youth Red Cross Society, Drama Society, Good Literature Club.
5. The college organized student centric activities like paper, poster, essay competition etc. which always receive active participation from the students and promoted their awareness about various aspects of citizenship.
6. The Academic departments organized student centric activities which not only initiate but also motivate the students to practice and promote the spirit of "Unity in Diversity".
7. The college celebrates different religious and cultural festivals like Saraswati Puja, Biswakarma Puja, Fateha e Duwaz Dahm etc every year.
8. The college has adopted 5 villages of the locality under **Unnat Bharat Abhiyaan** (Under Ministry of Education, Govt. of India)- to conduct activities for their socio-economic development. The Institute has has been working with the full cooperation of the District Administration to conducted surveys and study of different aspects of the villages.
9. Awareness Programs, Seminars, Lecture Programmes were organized in the schools of neighboring areas.
10. The Institute has also donated Dustbins to the schools located in the adopted villages.
11. The college also organized Blood donation camp where students, faculty and staff contributed voluntarily by donating blood for the noble cause of serving society.
12. The college has constituted a Welfare Society to support the poor students of the college. For the first time, the Welfare Society of the college managed to provide Group Insurance (under LIC) for all the First Year Students of the college.

13. Student and faculties of the college participated in various activities like Freedom Run, Slogan Writing Competition, Essay Writing Competition, Pravat Pheri, Lectures by Eminent Personalities initiated by the Government during the celebration of Azadi Ki Amrit Mohotsav.
14. The college organizes Oath taking Programme during celebration of Constitution Day.
15. The college organized Street Plays as a part of Awareness Programmes in different issues.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE -1

1. Title of the Practice: Conversion of Organic Waste to Profitable Product

2. Objectives of the Practice:

- a. To demonstrate practically the production methodology on vermicomposting.
- b. To provide our students and entrepreneurs a skillful training.
- c. To promote composting as a treatment practice for organic waste.
- d. To promote a sustainable environmental management.

3. The Context: Lot of waste is generated from falling leaves from tree resources of the college and is generally subjected to burning in earlier practices. Annually, a huge amount of litters from tree of the college generated in both the college and hostel campus which are collected, deposited in one place and allowed to decompose partially after proper segregation of plastic and other non-degradable matters. These organic wastes in form of litter are then filled in the vermicompost plant.

4. The Practice: Vermicompost is a method of preparing organic compost with the use of earthworms. It is one of the easiest methods to recycle agricultural wastes and to produce quality compost. It is a mesophilic process, utilizing microorganisms and earthworms that are active at 10o-32°C. Vermicompost is stable, fine, organic manure, which enhances soil quality by improving its physiochemical and biological properties. Earthworms consume biomass and excrete it in digested form called worm casts or black gold. Earthworms can be used in breakdown of plant organic matter, aeration and drainage, maintenance of environmental quality and monitor of the environment for soil fertility, organic and heavy metal non-degradable toxic material pollution. It can be used as rooting medium as it contains significant amounts of auxins along with other enzymes, hormones etc. has positive effect on agricultural economy as its

preparation method is quite cheap compared to synthetic fertilizers. Besides that, it increases harvest yields, produces disease resistant crops, it improves soil structure, texture, water holding capacity, thus prevents soil erosion. Moreover, it is free from pathogen, toxic elements and weed seeds. Benefits of the practice of producing profitable product in the form compost from solid waste are-

- Ensures early availability of various essential nutrients for gardening and Agri/Horticultural use.
- Earthworm castings are stable and do not break easily thus reduces erosion hazard by wind and water run-off.
- Vermicomposting reduces the cost of cultivation and increases the yield both in qualitative and quantitative terms.
- Helps in control of diseases and pests and balance nutrition.
- Soil fertility are improved both in terms of structural and nutrient aspects thus making cultivation/soil management easy year by year.

5. Evidence of Success: We are converting 80-90 of waste into compost using Vermicomposting in more than 4 pits, where each pit has capacity of 7-12 quintals. The compost is used in college gardens and has eliminated the need for chemical fertilizers. Surplus compost is marketed as green compost to the local farmers and gardeners in very low price. It provides the revenue to the college and organic compost to the end users. We also provide skill training to students. However, it has the scope of imparting training to individuals like farmers, gardeners and other institution to enhance their job potential and provide a sustainable source of income to them.

6. Problems: Resources Required Initial cost of setting vermicompost plant is more and college has to manage it with great hurdle. In regards of cost affair, support and involvement from the government front is prerequisite in terms of financial assistance and subsidy.

Best Practices-2

1. **Title of the practice:** Preservation of Important Plant species

Objectives:

1. To develop medicinal plant garden
2. To preserve locally rare medicinal plant species.
3. Seed preservation of locally available crop plants.
4. To enhance interest among students towards gardening.
5. To impart practical knowledge of cultivation of medicinal plants.

Context:

Abhayapuri College is located in the middle of the Abhayapuri town, a historic place once ruled by the Bijni estate. The Abhayapuri town was established by the queen Abhayeswari, who was one of the pioneers of nature conservation in the entire region of southern Assam. On her direct supervision, a massive plantation of Indian Mast tree, locally known as 'Devdaru' (Scientific name: *Polyalthia longifolia*) was planted during her reign. Due to the presence of the tree species, the town is also known as 'Devdaru nagari'. The entire area of Abhayapuri is surrounded by several protected areas, like Bamungaon reserve

forest in the North side, Kakoijana reserve forest is located in the North West side. Malegarh and Singimari forest hills are in the Southern part of Abhayapuri. All the forests are habitats of several species of animals and plants including critically endangered Golden langur. Kujia, Mora kujia and Koiya are the rivers flowing near Abhayapuri.

Abhayapuri college has been trying to influence the entire student community of the college including teaching and non teaching staff to protect the local natural resources through activities like awareness programmes, plantation etc. Therefore, it has chosen the conservation of important local plant species as its best practice. Among them, the medicinal plant species are given special consideration for their immense potential for human well being.

The practice:

The Botany department of the college has been taking the initiative to identify and collect locally important medicinal plants. The students have been involved in the process of collection. The Abhayapuri college environment cell has also been playing a proactive role of awareness on plantation in the college campus. The college has also implemented a few projects regarding preservation cum plantation of important plant species with the help of other agencies. The beautification of the college campus has also been managed with such initiatives.

Evidence of Success:

About 100 different species of plants are grown on the college campus. Some of the important medicinal plants are- Neem, Arjun, Indian bullet tree, Elephant apple, Amla, etc.

Establishment of Medicinal and Aromatic plant garden in the Kedarnath campus at Bamungaon.

Problems Encountered and Resources Required:

Problems: Limited resources in terms of finance and manpower.

Resource required: Water supply facility, full time gardener

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Abhayapuri College is located amongst a population of weaker economic and educational base, a vast

majority of them are from agrarian background. A considerable part of the feeder areas of the institution is comprised with "char" areas, inhabited mainly by poor cultivator and agricultural labourer families. Again, the whole feeder area is badly affected by flood and drought every year. The infrastructural growth with respect to the basic needs and facilities is slow, rather poor, in comparison with that in the rest of the state. As nearly all the people are to remain busy only for earning bread and butter, they do not have scope for acquiring Knowledge and information regarding the facilities and schemes provided by the governments and other bodies. Similarly they are not aware about the local/ general problems with respect to environment, health and hygiene and other aspects. Under these circumstances, they are lagging behind on the way of general development.

So, being a premier higher education institution in such an disadvantaged area, "the institution realizes that it has utmost responsibility to sensitize these poor people of the feeder area for availing the provisions of various welfare schemes launched by the govt. and other bodies and participating in redressing the common problems faced by the human race. Thus this area has been selected as the priority thrust area of the college for performing its activities.

With this objective the college has been undertaking different Extension Education Programmes in both in-house and out-reaches modes. In the in-house programmes, the students are made aware of the required matters and the knowledge and information are sensitized to the general people through the students. In outreach mode, the general people are directly involved in the programmes conducted by the college outside its campus.

The college has formed Central body, entitled "Extension Education Centre" to plan and implement the extension education activities. Moreover, some other units of the college like NCC, NSS.... different academic departments too carry out both inhouse and outreach extension programmes under the guidance do Extension Education Centre. It is to be specially noted that the college has already adopted a village (Lalorati, Duramani) and the people of this village are being made aware of various developmental schemes launched by the concerned authorities and how to avail the provisions of the scheme. They are also being made aware as different environment, health and other general issues.

Some precedents of the activities undertaken by the college in the area do Extension Education are mentioned here under.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

1. The College has initiated a policy of General Insurance to the all the first Year students.
2. Incubation Centre has been set up by the College,
3. Skill Hub Centre has been allotted to the college by the Government of India.
4. A conference cum Seminar hall has been set up to facilitate teachers and students to inter act with eminent teachers, Scholars to have on line inter action.
5. The College has submitted the Institutional Development Plan (IDP) to the Government of Assam for implementation of NEP-2020
6. There is a Garden of Medicinal Plant in the college campus.
7. New Voter's registration programme conducted by the college.
8. The college has adopted five villages under Unnat Bharat Abhiyan with full support and cooperation from the District Administration.
9. The college has allotted its land to implement the 'AMRIT SAROVAR YOGNA', by the Government of India.
10. The college is proud of many of its alumnae who have made a mark for themselves in various spheres of academics, media, journalism, politics, public services, business entrepreneurship, corporate and film industry.

Concluding Remarks :

2004 was a landmark year in which Abhayapuri College was assessed and accredited by NAAC for the first cycle and the college was awarded with B Grade. The college became a pioneering College to offer the diploma in DLED to the candidates who qualified Teacher's Eligibility Test (TET) IN collaboration with Krishna Kanta State Open University, (KKHSOU) Guwahati.

Apart from offering Undergraduate Programs in Arts, Science, the College as per the permission of UGC opted for B. Voc. courses in Tour & Travel Management, IT & Retail Management.

The College is a Study Centre of IDOL & Krishna Kanta State Open University (KKHSOU) Guwahati..

In keeping with its goal of imparting education that focuses on all round integrated development of our students, Abhayapuri College encourages and facilitates active participation in sports by our students.

The institution has Drama society titled 'Mimesis and Good Literature Club, managed by the department of English. Every year students from our college actively participate in Zonal Youth festivals and the winners from the Zonal Youth Festivals participate in Gauhati University organised Youth Festival held at the university. It is a matter of pride for the college that every year students bring laurels to the institution by winning in prizes in folk songs, poster writing competition etc.. at the Youth Festival.

The College recognizes the significance of promoting a research environment amongst staff and students. To achieve this end, a Research Cell has been established in the College.

The college publishes the annual edition of 'Prayas' an interdisciplinary journal every year.

A variety of Add-on Courses are offered to students to give them an edge in today's job market.

To preserve and nurture the bond with its alumni, the college maintains an active Alumnae Association.

The College implements E-governance in all functioning of the institution in order to provide simpler and efficient system of governance which promotes transparency and accountability within the institution.

The institution believes in inclusion of people with disabilities by promoting the rights and dignity of each individual.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of students admitted year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>799</td> <td>698</td> <td>732</td> <td>709</td> <td>777</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>799</td> <td>698</td> <td>732</td> <td>709</td> <td>777</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>890</td> <td>895</td> <td>885</td> <td>835</td> <td>900</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>890</td> <td>895</td> <td>885</td> <td>885</td> <td>900</td> </tr> </tbody> </table> <p>Remark : input is edited from clarification documents.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	799	698	732	709	777	2021-22	2020-21	2019-20	2018-19	2017-18	799	698	732	709	777	2021-22	2020-21	2019-20	2018-19	2017-18	890	895	885	835	900	2021-22	2020-21	2019-20	2018-19	2017-18	890	895	885	885	900
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2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years: Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>47</td> <td>47</td> <td>47</td> <td>47</td> <td>47</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>47</td> <td>47</td> <td>47</td> <td>47</td> <td>47</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	47	47	47	47	47	2021-22	2020-21	2019-20	2018-19	2017-18	47	47	47	47	47																				
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2.4.2	<p>Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p>																																								

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	26	23	16	18

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	26	23	16	16

Remark : input is edited as per clarification documnts.

2.6.2 Pass percentage of Students during last five years

2.6.2.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
337	503	467	301	540

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
337	497	458	294	527

2.6.2.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
618	579	594	596	673

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
618	572	583	585	645

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
21	3	2	5	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	2	7	2	6

Remark : Input is edited from clarification document.

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1541	1988	498	1154	848

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1896	2839	1226	1793	927

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : Input is edited from clarification documents.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
23	14	19	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	7	17	1	0

Remark : Participation/appreciation certificates and awards from regional/local /institutional levels should be avoided. Input is edited according to it. Awards from intra or inter institutions will not be considered.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
68	37	10	9	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
40	36	8	9	1

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
28	1	2	0	1

2.Extended Profile Deviations

ID	Extended Questions
1.1	Expenditure excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
97.14	113.18	170.82	204.08	251.77

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
110.93	113.18	170.82	204.08	251.77