

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ
(বিজ্ঞান আৰু প্ৰযুক্তি বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL
(Department of Science & Technology, Govt. of Assam)

BIGYAN BHAWAN
G.S. ROAD
GUWAHATI - 781005
Assam, India



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ASTEC/ ENV/1909/2018/ 30

Date: 04.01.2019

ORDER

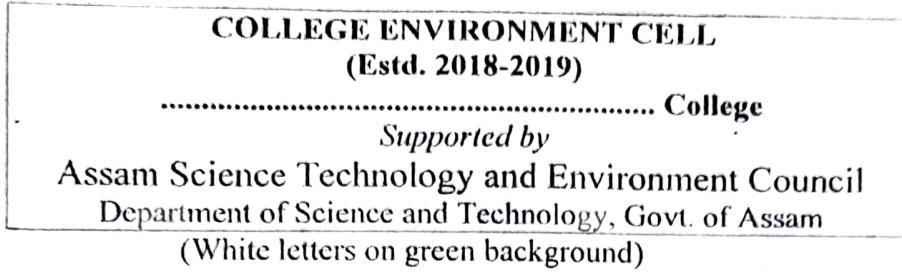
Sanction is hereby accorded to the below mentioned Colleges for setting up of "College Environment Cell" as per following terms & conditions:

Sl.No	District	Name of College	Amount sanctioned and released
1.	Barpeta	Madhab Choudhury College	50,000.00
2.	Biswanath	Chaiduar College	50,000.00
3.	Bongaigaon	Abhayapuri College	50,000.00
4.	Cachar	Gurucharan College	50,000.00
5.	Charaideo	Sonari College	50,000.00
6.	Dhemaji	Silapathar Science College	50,000.00
7.	Dibrugarh	Dibrugarh H.S. Kanoi College	50,000.00
8.	Dima Hasao	Maibang Degree College	50,000.00
9.	Goalpara	Goalpara College	50,000.00
10.	Golaghat	Dergaon Kamal Dowerah College	50,000.00
11.	Kamrup (M)	Arya Vidyapeeth College	50,000.00
12.	Karimganj	Karimganj College	50,000.00
13.	Kokrajhar	Janata College	50,000.00
14.	Lakhimpur	Kherajkhat College	50,000.00
15.	Majuli	Majuli College	50,000.00
16.	Nagaon	Anandaram Dhekial Phookan College	50,000.00
17.	Nalbari	Kamrup College	50,000.00
18.	Sivasagar	Sibsagar Girls' College	50,000.00
19.	Tinsukia	Margherita College	50,000.00
20.	West Karbi Anglong	Rangsina College	50,000.00

Terms & conditions:

1. An amount of Rs. 50,000.00 (Rupees fifty thousand) has been sanctioned and released to each above mentioned college as one time grant for setting up of a College Environment Cell for the financial year 2018-19.
2. Concerned Heads of Institutions have to submit an acknowledgement on College Letter Heads after receipt of the fund.
3. Fund is to be utilised by the College Environment Cell for the suggested activities attached herewith in consultation with the concerned Principal.
4. No additional fund will be provided for setting up or continuation of the College Environment Cell. However, this Council may request the College Environment Cell to take up relevant activities in future for which additional fund will be granted.

5. Concerned College has to constitute a Committee for execution of the College Environment Cell with the Chairmanship of the College Principal or Senior most faculty or as per direction of the concerned Principal.
6. Each College Environment Cell has to adopt minimum 5(five) ME/MV/High schools for basic science & environment education to be imparted by college teachers.
7. College authority has to spare at least one room for College Environment Cell to take up activities and run the Cell.
8. A sign board (minimum 3ft height and 5ft width) should be displayed in a safe and visible place in the college premises. A sample of the sign board is given below:



9. Concerned colleges have to complete all activities within one year from the date of receipt of fund. College authorities may continue the Cell from their own resources in future.
10. All College Environment Cells will be monitored directly by the Assam Science Technology & Environment Council and all financial implications should be open for verification.
11. The concerned College has to submit a set of:
 - (i) Project Completion Report (PCR) with relevant photographs.
 - (ii) Utilisation Certificates (UC).
 - (iii) Statement of Expenditure (SoE) with supporting original vouchers within one month after completion of the project. UC, SoE & original vouchers have to be duly countersigned by the Head of the Institution or his authorised person.
12. All College Environment Cells should be kept open for visit by other academic institutions for educational purpose.
13. All correspondence is to be made in favour of "The Director, ASTE Council, Bigyan Bhawan, G.S. Road, Guwahati – 781005" or through assamenvironmentcell@gmail.com.

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(Dr. Arup Kr. Misra)
Director, ASTEC

Memo No. ASTEC/ENV/1909/2018/30


Date: 04/01/2019

Copy to:

1. The Principal

.....*Abhayapuri*..... College

2. Dy. FAO, ASTEC


(Dr. Arup Kr. Misra)
Director, ASTEC

Encl:

1. D.D No. *591947*..... dtd. *22.01.2019*
2. List of suggested activities

Thematic Annual Calendar

Month	Themes
January	<ul style="list-style-type: none"> • Awareness on Clean Technology, • National Youth Day (12th January).
February	<ul style="list-style-type: none"> • Awareness on Water Conservation and Celebration of Wetland Day (2nd February), • World Cancer Day (4th February), • International Polar Bear day (27th February), • National Science Day (28th February).
March	<ul style="list-style-type: none"> • Awareness on Forest Conservation, • World Wildlife Day (3rd March), • International Women's Day (8th March), • World Sparrow Day (20th March), • International Day of Forest (21st March) • International Water Day (22nd March).
April	<ul style="list-style-type: none"> • Energy Audit, • Celebration of Earth Day (22nd April), • World Health Day (7th April), • World Heritage Day (18th April)
May	<ul style="list-style-type: none"> • Awareness on Biodiversity Conservation , • National Technology Day (11th May) • International Day for Biological Diversity (22nd May), • World No Tobacco Day (31st April).
June	<ul style="list-style-type: none"> • Swacchata Pakhwada (1st-15th June) • World Environment Day (5th June), • World Ocean Day (8th June), • World Blood Donors Day (14th June), • Awareness on Combating Desertification (17th June), • International Yoga Day (21st June), • International Day against Drug Abuse and Illicit Trafficking (26th June).
July	<ul style="list-style-type: none"> • Massive tree plantation/ Greening neighbourhood, • World Population Day (11th July), • World Nature Conservation Day (28th July), • International Tigers Day (29th July).

August	<ul style="list-style-type: none"> • Cleanliness drive, • Hiroshima Day (6th August), • International Youth Day (9th August), • National Remote Sensing Day (12th August), • Independence Day (15th August) • National Sports Day (24th August).
September	<ul style="list-style-type: none"> • National Nutrition week (1st -7th September), • National Teachers Day (5th September), • Eye Donatjon Day (8th September), • Awareness on Preservation of Ozone and International Day for Preservation of the Ozone Layer (16th October), • World Peace Day (21st September), • World Heart Day (29th September),
October	<ul style="list-style-type: none"> • Waste management, • World Habitat Day (First Monday of October) • Wildlife week (1-7th October), • National Blood Donor's Day (1st October) • World Animal Day (4th October), • Gandhi Jayanti (2nd October), • International Day for Disaster Reduction (13th October) • National Students Day (15th October), • World Food Day (16th October), • Birthday of Homi Bhaba, Nuclear physicist (30th October).
November	<ul style="list-style-type: none"> • Awareness on Protection and Conservation of Wildlife, • World Science Day (10th November), • National Education Day (11th November), • Children's Day and World Diabetes Day (14th November), • World Television Day (21st November), • World Milk Day (26th November)
December	<ul style="list-style-type: none"> • Awareness on Control of Pollution, • World AIDS Day (1st December), • National Pollution Prevention and Bhopal Tragedy Day (2nd December), • World Soil Day (5th December), • Human Rights Day (10th December), • International Mountains Day (11th December), • National Energy Conservation Day (14th December), • National Mathematics Day (22nd December), • National Farmers Day (23rd December),

COLLEGE ENVIRONMENT CELL

Supported by

Assam Science Technology and Environment Council

Science and Technology Department, Govt. of Assam

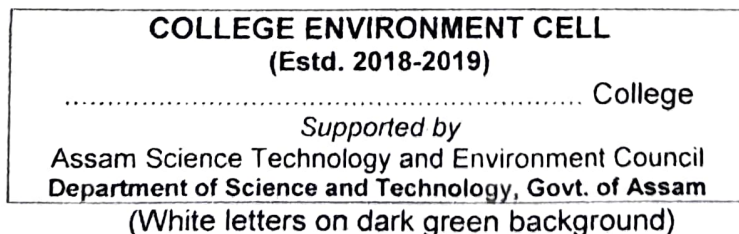
GUIDELINES

Introduction:

This programme aims to set up "College Environment Cell" in higher educational institutions having Degree Courses. The Environment Cell will work mainly for Environment Education, Clean Environment and Biodiversity Conservation.

Suggested activities:

- (i) Scientific study, documentation of local flora and fauna and conservation of important plant species in the college campus or nearby areas.
- (ii) Setting up of Gene Bank of certain RET plants of the locality.
- (iii) Meetings, seminars & workshops on environment related issues and other activities that cause serious effect in our environment/society.
- (iv) Adoption of 5 schools (ME/MV/High) for basic science education by college teachers.
- (v) Competitions like quiz, extempore speech and debate on science and environment.
- (vi) Awareness and cleanliness drive in college campus, water bodies, public places etc.
- (vii) Adopt at least one or part of water body for regular monitoring and cleaning.
- (viii) To take up steps for plastic free college campus.
- (ix) Procurement of minor equipment and accessories (if necessary).
- (x) Celebration of important days of Environmental concerned
- (xi) Awareness on environmental pollution & eco-restoration.
- (xii) Carry out minor research & innovative projects by students.
- (xiii) Development of Herbarium and Museum.
- (xiv) Printing and publication of environment education materials.
- (xv) Any other activities related to issues of Science, Technology and Environment.
- (xvi) College authority has to spare at least one room for College Environment Cell to take up activities and run the Cell.
- (xvii) A Sign Board minimum 3ft height and 5ft width should be displayed in safe, durable and visible place in the college premises for each Environment Cell. A sample of the sign board is given below:



Who can apply for the programme: College of Assam having Degree courses.

Programme duration: 12(twelve) months

Budget limit: 50,000/- (Rupees fifty thousand) per Cell for 2018-19.

UTILISATION CERTIFICATE

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| SL NO | Letter No. & date                                                                                                              | Amount   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------|--------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01.   | ASTEC/ENV/1909/2018/028-047<br>Received from ASTEC ((Department of Science & Technology Govt. of Assam)<br>Dated : 31.01.2019. | 50,000/- | <p><b>Certified</b> that out of Rs. 50,000/- (Rupees Fifty Thousand) only of grants-in-aid sanctioned &amp; released during the Period 01.02.2019 to 31.01.2020 in favour of College environment Cell, Abhayapuri College, Abhayapur Dist. Bongaigaon, Assam 783384 under the Ministry/Department letter No. given in the margin and a sum of Rs. NIL on account of unspent balance of previous year, a sum of Rs. 50,000/- has been utilized for the purpose of <b>SETTING UP OF COLLEGE ENVIRONMENT CELL</b> for which it was sanctioned and that the balance of NIL remaining unutilized at the end of the year has been surrendered to Government (vide No. N.A., dt. N.A./will be adjusted towards the grants payable during the next year</p> |
|       | Total                                                                                                                          | 50,000/- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the amount was actually utilized for the purpose for which it was sanctioned.

**KIND OF CHECKS EXERCISED :**

- i. Cash Book verification.
- ii. Vouchers.
- iii. Bank Pass Book.



For: HARISH K. AGARWAL & CO.  
CHARTERED ACCOUNTANTS

HARISH KUMAR AGARWAL  
Proprietor  
Membership No. 061829  
Firm Regd. No. 325104E

Signature(with seal).....  
Chartered Accountant

Signature .....  
PRINCIPAL

ABHAYAPURI COLLEGE,  
ABHAYAPURI

Signature .....  
TEACHER - IN - CHARGE/COORDINATOR



Harish Kumar Agarwala  
F.C.A.



**HARISH KAGARWAL & CO.**  
CHARTERED ACCOUNTANTS  
A.O.C. ROAD  
P.O. & DIST. BONGAIGAON  
ASSAM-783 380  
Phone : (03664) 230228  
Mobile : 094350-23187  
E mail : agarwalahk@rediffmail.com  
PAN-ACGPA 9264 J  
Firm Regd. No. 325104E

**COLLEGE ENVIRONMENT CELL, ABHAYAPURI COLLEGE, ABHAYAPURI**  
**DIST. - BONGAIGAON**  
**ASSAM - 783384**

**RECEIPT & EXPENDITURE STATEMENT OF ASTEC (Department of Science & Technology Govt. of Assam)**  
**GRANT FOR SETTING UP OF COLLEGE ENVIRONMENT CELL**  
**FOR THE PERIOD 01.02.2019 TO 31.01.2020**

| RECEIPT                                                                                                                                 | AMOUNT          | PAYMENT                                                                                                                                                                                                                                                     | AMOUNT                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Grant Received from ASTEC (Department of Science & Technology Govt. of Assam vide letter no. ASTEC/ENV/1909/2018/028-047 dt. 31.01.2019 | 50000.00        | By Plantation<br>By Printing & Survey<br>By Wall Magazine<br>By Quiz Competition<br>By Sticker for Plastic Free Campus<br>By National Science Day<br>By World Environment Day<br>By Minor Research Project<br>By Seminar<br>By Sign Board<br>By Contingency | 7000.00<br>3000.00<br>5000.00<br>5000.00<br>2000.00<br>2500.00<br>2500.00<br>10000.00<br>10000.00<br>2000.00<br>1000.00 |
|                                                                                                                                         | <b>50000.00</b> |                                                                                                                                                                                                                                                             | <b>50000.00</b>                                                                                                         |

We have examined the above statement of Receipt & Expenditure of **ASTEC (Department of Science & Technology Govt. of Assam) GRANT FOR SETTING UP OF COLLEGE ENVIRONMENT CELL** received by College environment Cell, Abhayapuri College, Abhayapur Dist. Bongaigaon, Assam during the period 01.02.2019 to 31.01.2020 and do hereby certify that the same are true & correct as per records, documents and vouchers produced for our verification & as per information & explanation given to us.

**FOR : HARISH K AGARWAL & CO.,**  
CHARTERED ACCOUNTANTS  
**FR. NO. 325104E**



(HARISH KUMAR AGARWALA)  
PROPRIETOR

MEMBERSHIP NO. 061829  
**UDIN NO. : 20061829AAAABT2492**

Place : Bongaigaon.

Date : 02.03.2020.