



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		ABHAYAPURI COLLEGE
• Name of the Head of the institution	Dr. Sadananda Nath, M. A. Ph. D.	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03664281424	
• Mobile No:	9435121720	
• Registered e-mail	abhcollege@rediffmail.com	
• Alternate e-mail	collegeabhayapuri@gmail.com	
• Address	Main Road, Abhayapuri	
• City/Town	Abhayapuri	
• State/UT	Assam	
• Pin Code	783384	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Semi-Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Gauhati University				
• Name of the IQAC Coordinator	Dr. Gahin Chandra Das				
• Phone No.	03664281424				
• Alternate phone No.	03664281424				
• Mobile	7002438314				
• IQAC e-mail address	aciqac1955@gmail.com				
• Alternate e-mail address	gahindas1972@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://abhayapuricollege.in/uploadfiles/file/AQAR%202019-20/AQAR%202019-20%20Abhayapuri%20College.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/Academic%20calander-2020.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.05	2004	04/11/2004	04/11/2009
Cycle 2	B	2.5	2016	19/01/2016	19/01/2021
6.Date of Establishment of IQAC			05/11/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Digitization of teacher's appraisal report system and implementation of the Skill-hub initiatives under govt. of India scheme.. 2. Collaborative activities with nearby institutions for the academic improvement of faculties and students. 3. Use of more ICT tools and digital platforms for teaching-learning activities during the COVID-19 pandemic. 4. Successfully conducted the Academic Audit, Energy Audit and Green Audit of the college. 5. Conducted one International Virtual Conference and published the Conference Proceedings of the same besides 20 more Webinars/Workshops on different Topics.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To conduct Academic Audit by the authority of affiliating University.	Academic Audit has been conducted by Gauhati University authority.
To make a garden of Medicinal Plants.	A garden of medicinal Plants has been initiated in a plot of 3 Bighas.
Installation of Solar Street light in the main campus.	5 number of solar street lights in the hostel campus and 7 number of solar street lights in the main campus.
To construct a building for new canteen and a gymnasium hall.	The section of the building grant is in process.
To conduct more FDPs and national/international conferences.	One virtual seven days FDP was conducted in association with IIT Guwahati and one virtual three days international conference on
To conduct some webinars on relevant topics.	20 numbers of webinars were conducted.
Installation of statues of Late Gobinda Sarma and Late Purna Ch. Seal in the college campus.	The installation of the statues are under process.
Extension of the Library Reading Room.	Extension work of the Library Reading Room is under process.
To increase the number of digital classrooms.	3 more classrooms have been digitalized.
To introduce add-on course in each academic department of the college.	24 number of add-on course have been introduce by different academic departments.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body, Abhayapuri College	17/02/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	08/02/2022

Extended Profile**1. Programme**

1.1	33
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1898
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	576
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	513
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	46
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	47
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	41
4.2 Total expenditure excluding salary during the year (INR in lakhs)	Rs. 11,493,977.72
4.3 Total number of computers on campus for academic purposes	104

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process. We adopt the curriculum as provided by Gauhati University. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and

effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

a. HOD's Meeting: HOD's convenes Meetings to discuss their action plans to arrive at an optimal and effective way.

b. Academic Calendar: Academic Calendar is prepared as per the Gauhati University academic schedule and the requirements at the department level as per the action plans formed.

c. Teaching Plan: It gives an insight into how the class lecture will be handled throughout the semester.

d. Central Time- Table is prepared by the Routine Committee so that the classes allotted in the teaching Plan by respective faculty members can be covered.

e. Skill-Tests are conducted by the departments to assess the skill of the student in the subject he wishes to pursue his/her study.

d. Meeting the Vision and Mission of the Concerned Department: Each department sets its own Vision and Mission which match with the Institutional Vision and Mission.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/Academic%20calander-2020.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the University for its Affiliated Colleges so that teachers should know all the activities regarding the continuous internal evaluation process and it is also published on the website of the college and displayed on the central notice board of the College. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, through departmental seminars, project works, and skill tests.

The review of internal assessment is done by the Academic Committee in its meetings from time to time. For the implementation of the

Internal Assessment Process, the Home Examination Board of the college monitors the overall internal assessment process. The record of internal assessment is maintained by the respective departments of the college and the same is uploaded online to the university portal as per the notification of the university. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition, the internal audit conducted ensures the compliance to verify with documentary evidence.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/Academic%20calander-2020.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Programmes (3), Courses (32)

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

26

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1020

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

18

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find ample space when it

comes to applying them positively into the curriculum. We believe in maintaining a healthy environment for all the students. There are various committees that take care of the students such as:

(i) Grievances Committee: It is formed with three faculty member, one of whom is a lady member, NSS Program Officer, NCC Program Officer and also student representative from the students' union. This cell looks after the incidents of sexual harassment of women students and interacts with women students at regular intervals to identify any sort of existing issues.

(ii) Anti-Ragging Committee: As per the guidelines of UGC, AICTE and the University, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution.

(iii) Human Rights: The college conducts and observes various programs on Human Rights to provide awareness among students.

Voter's Day Program, celebration of Constitution Day, Blood Donation Programmes Swachh Bharat, Health Awareness Programmes, Tree Plantation NSS Day, Rabha Divas, Shankardeva tithi, etc. are observed every year.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1054

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/1_4_1_%20IQAC%20Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

905

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

422

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts the Comprehensive Internal Assessment System to evaluate the learning levels of the students. Before taking up

the syllabi, teachers try to assess the basic knowledge and skill of the individual student about the course chosen and divide the students into "Advanced" and "Slow" learners.

Encouraging the Advanced Learners:

For the "Advanced" learners, specific attention is given to finer skill development, powers of expression and exposure to a research-oriented mindset. They are encouraged to

1. Present papers in Departmental Seminars/workshops.
2. Participate in activities such as debates, group discussions, speeches on various academic and social issues, power-point presentations, quizzes etc.
3. Participate in mock teaching, role-playing.
4. Undertake additional academic assignments and read more reference books and related materials outside the syllabus.
5. Join soft skill-developing classes

Catering to the Slow Learners: For the "slow" learners, the focus is on helping them come out of initial fear of the curriculum, secure its thorough grasp and develop the ability to present the acquired knowledge properly. The departmental teachers encourage slow learners to

1. Attend regularly all classes including remedial periods,
2. Meet the teachers concerned even outside the class to clear doubts
3. Guidance through mentoring sessions

File Description	Documents
Link for additional Information	Nill
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2018	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has been consistently trying to inculcate more and more student-centric approaches to make learning a pleasurable exercise. Students are made to involve directly in different academic activities, not merely as passive recipients, but as active dynamic agents.

Experiential learning, participative learning & problem-solving methods cultivated in our college are as follows:

1. Paper presentation in classrooms/seminars,
2. Analysis of assignments given in different theoretical and practical classes,
3. Audiovisual mode of learning,
4. Collaborative assignments are given to students to form groups, study together on a given topic, share and prepare assignments,
5. Career-oriented Programmes (COP): Value-added courses such as Bio-fertiliser (Vermicompost), Computer Application, Basic Computer Literacy, Web Designing, Communicative English, are arranged at different times to extend self-employment generating experience to students.

Apart from these, learning through Experiments & Observations is encouraged. Our college has 5 well-equipped and syllabus-oriented laboratories. Outdoor experiments, field surveys and educational tours are regularly arranged. The students of our college were invited to participate in live Assembly Sessions of the State Govt, (Assam) and they also participated in seminars, workshops. Various cultural and sports competitions are organized to promote the scope of experiential and participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Null

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Most of the classrooms of the college at present are equipped with projectors. Three Interactive Boards are installed and used effectively. Besides these, we have been using online platforms for classes and other purposes like class tests, assignments, communication, providing study material, etc.

Group discussions, Role-play under the supervision of the teachers on the topics already discussed in the class, collaborative project assignments, presentations on the assigned topics by advanced students are often encouraged for better understanding of the academic texts/topics as well as confidence-boosting. The slow learners are also immensely benefitted from such discussions.

Class notes and study materials are sent to the students through mail/Google Classroom to students so that they get some model answers. The college has internet and Wi-Fi facility and students can freely access the internet. The college has subscribed to a large number of e-books and e-journals available on the INFLIBNET. Further, the teachers' uses software such as C, C++, python, Matlab, Mathematica, Super map, QGIS, global mapper, etc. for fulfilment of the course objectives.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/232%20IT%20tools%20used.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

798

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has adopted the practice of Continuous Internal Evaluation to assess the progress of learners. With a view to making CIE objective, effective, intensive & transparent, the following measures have been introduced:

1. Regular assessment is done departmentally by various means like a class test, assignments etc. for continuous internal evaluation.
2. In each semester, internal assessments of UG students have been introduced under CBCS framework. The marks allotted for Internal Assessment by the University for each Paper are 20 out of 100.
3. No student is allowed to appear in the final examinations without appearing in the internal assessments. The individual students whose performance is not satisfactory are counselled by the faculties of the concerned department.
4. The reports on field projects, educational excursions or study tours and survey projects are also evaluated as a part of CIE. In addition to these, students take part in departmental activities such as debates, extempore speech, and power-point presentations.
5. Supplementary Test: If any learner missed the Qualifying Test due to illness or accident, they are given a chance to appear in a Supplementary Test for internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nill

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

The college has a Home Examination Board, comprising of a senior teacher as convener and other teaching to handle the issues

regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board of the concerned department. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Retests for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.

File Description	Documents
Any additional information	View File
Link for additional information	Nill

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The website of the college is well-informed, and anyone can have a glimpse of the Programme outcomes, Programme specific outcomes and Course outcomes from the website. Regular updates are also provided to all concerned in relation to the courses.

The students admitted are given the Prospectus which provides basic information regarding the programs offered. The College organizes Induction Programme and the newly admitted students are made aware of the Cos, POs and PSOs. They are also made aware of the rules and regulations related to the courses and the facilities available in the college. The concerned department also conducts Induction Programmes and helps the students to have a fair idea about the programs the students opt for.

The IQAC of the college is always there to help the stakeholders in this regard. Most importantly, the Career-Counselling Cell is there to provide further ideas and options regarding the programs offered by the college.

Copy of PO, PSO & CO has been kept in the Department for consultation. Semester-specific PO, PSO & CO has also been made

available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Null
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Following are the different methods for Assessment, Evaluation and Measurement of POs/PSOs

- Direct Assessment methods
- Indirect Assessment methods

Direct Assessment methods:

- **Continuous Assessment:**COs are assessed through Sessional & Assignment Examinations, Home Assignments and Lab records. The COs are mapped against each question and CO analysis is carried out by faculty for each course and documented in Faculty Course Assessment Report (FCAR). The contribution of COs is assessed in high, moderate and low levels, towards the attainment of POs/PSOs.
- **Semester-end Theory Examinations:**The questions in semester-end examinations are tested pertaining to all COs, in varying Blooms Taxonomy Levels.
- **Laboratory Records:**Both continuous and semester-end examinations are conducted to test the COs attainment.

Indirect Assessment Methods:

- **Programme - Exit survey:**This survey taken from the final year students at the completion of their B.Tech programme, stands as the comprehensive feedback for the PO/PSO assessment
- **Alumni Survey :**This survey is conducted annually through Google link or mail with the Alumni to obtain the inputs and suggestions on PO attainment in the real time societal environment
- **Employer Survey:**This survey is taken from the employer to

measure the PO attainments.

In addition, the institution takes the Placement record and higher education details of the students as supporting evidences for the assessment of POs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Null

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

343

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://abhayapuricollege.in/uploadfiles/file/AOAR%202020-21/GU-Annual_Report_2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://abhayapuricollege.in/uploadfiles/file/AOAR%202020-21/2_7_1%20IOAC%20Feedback%20Form%20for%20Students%20of%202020-21%20batch-final.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Null

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Abhayapuri College is situated in the district of Bongaigaon of Assam. The institution is an Old and Premiere Educational institution in the lower Assam. It has a lot of contributions in the

field of higher education in this region. The College is serving in the field of education as well as in other fields of society. The College has a number of cells for doing various services on different sides. There are NCC, NSS, Woman Cell, Red-Cross Society, and Bharat Scout & Guide. Moreover, the College has an Extension Education Centre which has been trying to extend the Education beyond the College campus in the neighboring areas. The EEC has played an important and significant role in the community service of this locality for a long time.

The objective of this Centre: The Extension Education Centre of Abhayapuri College has been trying to remove prevalent superstition and create awareness among the people regarding ill habits. The Centre also has been trying to create awareness among the people for health, hygiene, economic improvements social justice and various govt. Schemes. The centre has plans to organize seminar-workshop and awareness programs in the neighboring villages for Socio-Economic improvement.

A brief accounts of the activity of this Centre: i. As per the instruction of the principal of Abhayapuri College the convener of this centre was arranged a meeting to finalize the program of adoption of this village. Accordingly, the Lalmati -Duramari village was adopted on 1st June /2017 in a Public meeting in Ganesh Mandir Premises. ii. An Oath taking program on Voting Rights was organized in Abhayapuri College on 19/12/2020. iii. A seminar on "Role of youth in Nation Building " inLalmati Jatiya Vidyalaya, Lalmati on24/12/2020. iv. Awareness program on Human Rights was organized at Naliapara, Lalmati on 15/12/2021. v. Awareness Program on Sexual Harassment wasorganized on 22/09/2021.

File Description	Documents
Paste link for additional information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/Extension%20Education%20Cell.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1513

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure facilities and learning resources are categorized as under:

1) Learning Resources:

(a) Central Library

(b) 15 Departmental Libraries

(c) 35 Classrooms

(d) 9 ICT Classrooms

(e) 4 Smart Class Rooms

(f) 2 Computer Labs

(g) 13 Departmental Labs

(h) Language Lab

(i) Two Conference Rooms

(j) Virtual Seminar Hall

(k) Browsing Centre

2. Support facilities:

(a) Hostels for Boys and Girls

(b) Canteen

(c) Day Care Centre

(d) Safe Drinking Water Plant

(e) NSS and NCC Units

(f) Yoga Centre

(g) Health Support Centre

(h) Cultural Cell

(i) Playground for outdoor games.

(j) Basketball, Volleyball, Badminton Courts

(k) Bicycle Stand

(l) Separate Restrooms for Boys and Girls

(m) Separate toilets for Boys and girls

(n) Wi-Fi enabled Campus

(o) Certificate and Add on Courses

(p) Digital Library

3. Other Facilities:

(a) Study Centre of K.K. Handiqui State Open University

(b) Study Centre of IDOL, Gauhati University

(c) Surveillance of CC TV camera.

Classes are scheduled for optimal utilization of the available physical infrastructure.

The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nill

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for the assessment of students. The College has a sports management committee and a Cultural Cell. Besides these NSS unit also has a cultural wing.

It has adequate facilities for sports, games and cultural activities. The college has one large playground with provisions for multiple games, such as Athletics, Cricket, Football, etc. The college has separate grounds for Volleyball, badminton courts, Kabadi, etc. Recently one Basketball ball court also has been constructed. The college has other Indoor games facilities like

Chess, Table Tennis, Carom, etc.

All faculties have well-equipped assembly halls for organizing annual functions and cultural events.

Facilities for indoor games are also available in the Girls and Boys Hostels.

Inter-Class games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Zonal and Inter-Zonal Youth Festivals competitions organized by the University and other cultural and sports events outside the campus. The college has excelled at these events by winning prizes and awards in individual and group events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nill

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://abhayapuricollege.in/uploadfiles/file/AOAR%202019-20/4_1%20List%20of%20ICT%20Rooms%20&%20Class%20Rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.07 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Software for University Libraries (SOUL) is an state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries.

- It is user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic forts, networking and circulation protocols.
- The software was designed to automate all housekeeping operations in library such as Acquisition, Catalogue, Circulation, Serial Control, OPAC and Administration.
- SOUL 2.0 is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control.
- Supports requirements of digital library and facilitate link to full-text articles and other digital objects;
- Provides default templates for data entry of different type of documents. User can also customize their own data entry templates for different type of documents;
- Provides facility to send reports through e-mail, allows users to save the reports in various formats such as Word, PDF, Excel, MARCXML, etc.;
- Strong region-wise support for maintenance through regional coordinators. Strong online and offline support by e-mail, chat and through dedicated telephone line during office hours.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://abhayapuricollegelibrary.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.28 lakhs

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has always endeavored to make the campus IT-oriented to keep in tune with the demands of modern times.

The college regularly maintains and updates the IT facilities. Following are the items updated during the session 2020-21.

1. 20 Computers are formatted.
2. 40 computers repaired and 05 new computers newly purchased.
3. 05 printers repaired.
4. 20 monitors have been replaced with new ones
5. 04 projectors repaired and 3 more purchased.
6. Internet speed upgraded from 2 mbps to 300 mbps
7. Anti-virus installed in 90 computers.
8. Wi-Fi connectivity is enhanced.
9. IQAC room is upgraded to Modular IQAC room.
10. College Seminar Hall is upgraded to a Virtual Conference Hall.
11. Two Servers have been repaired.
12. 05 CCTV cameras repaired and 01 newly installed.
13. Language Lab is upgraded with new software.
14. New LMS/IMS software has been subscribed to maintain the records of Academic and Administrative works.

15. 05 subject related software installed

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nill

4.3.2 - Number of Computers**104**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****104.29 lakhs**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college takes direct initiative in the maintenance and utilization of infrastructure and support facilities.

Maintenance of Laboratory infrastructure and facilities: The Purchase Committee of the college look after the matter related to maintenance of laboratory infrastructure and facilities.

Maintenance of Library: The Librarian along with Library staff and Library Advisory Committee ensures the smooth functioning of the library by taking care of its requirements and timely maintenance.

Maintenance of Classrooms: The classrooms are well maintained and provided with lights and fans. The facilities are periodically maintained using management funds.

Maintenance of IT facilities: The Principal of the college makes necessary purchases as per the recommendations received from the teaching departments/ administrative office of the college.

Maintenance of Sports facilities: There is a Sports Facilities Committee for making necessary purchases, maintenance and up-gradation of sports infrastructure as per recommendations received from the games and sports sections of the college.

Student support and welfare: There are various sub-committees to look into matters of support services for the students as well as their welfare.

Academic support: The Academic Council Committee looks over the smooth conduct of admissions. The Examination Cell is engaged in the conduct of General examinations and home examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Null

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1983

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://abhayapuricollege.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

401

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

401

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Abhayapuri College has a students' union body, entitled "Abhayapuri College Students' Union". All the students of this college are members of this body and the office bearers are elected annually by the students through the democratic election process under the guidelines laid down by the Lyngdoh Committee.

The principal of the College nominates 01 separate teacher-in-charge for each portfolio to guide the secretary in their various entrusted activities and the Principal himself acts as an adviser of the General Secretary for the smooth functioning of the developmental

activities of the College. The Students' union extends cooperation to the College authority as well as the students to fulfill the objectives of the College. The General Secretary of the Students' Union is a member of the IQAC, Admission Committee, and various grievance redressal committees. Other student representatives are also included in the subcommittees of the college.

Students of the college participate in various competitions held in the annual "College week". Competitions in the form of cultural events, sports competition, literary competitions are conducted and the winner is awarded to encourage them for further improvement. A central wall magazine, a college magazine "Prayax", departmental wall magazine and departmental journals are published every year.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association one of them is a also member of IQAC of the College. The association is very active and cooperative towards the developmental activities of the College by providing financial and other resources. The association has been involved in all academic and non-academic activities. This association has been involved in the following activities regularly.

1. Monitoring and keeping the campus green and clean.
2. Facilitate brilliant students and offers help to economically backward students.
3. Donate text and valuable books to enrich the central library of the college.
4. Monitoring the activities of the students and help the college authority to maintain discipline in the campus
5. Massive plantation drive in every college occasion like college foundation day, Independence Day, world environment day.
6. Free Health Check-up of the students.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement: The vision of Abhayapuri College is to impart holistic and progressive education with a view to moulding students

into competent, confident and responsible citizens ingrained with high moral and cultural values. The institution strives for a wholesome achievement maintaining a balance between academic practices, social empathy, cultural heritage and co-curricular responsibilities so that all stakeholders may benefit and students particularly, may develop to their fullest potential

Mission Statement: To impart higher education up to postgraduate level by using contemporary teaching-learning methods in both formal and distance learning modes.

To offer a host of career-oriented and vocational courses so as to equip students to confidently face competition and the growing demands of the fast-changing job market.

To develop a scientific temperament and install humanitarian values in young minds

To raise awareness and empathy among students towards the problems of their society through the Extension Education Programmes of the College.

Nature of Governance: The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration.

File Description	Documents
Paste link for additional information	http://abhayapuricollege.in/node/about-us/the-institution
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. Various sub-committees are its glaring example. In order to implement any new instruction for the betterment of the students is initiated through a general Staff Meeting where all the faculty members' suggestions are recorded and accordingly resolved and implemented. The Heads of Departments participate in the Academic Council of the college. The Head of the Department oversees the Teaching Plans of his/her faculty members.

He/she is empowered to make adjustments in the routine and to allot teaching assignments and evaluation duties for sessional exams. He/she enjoys the privilege of convening departmental meetings where the programs for the entire Semester are decided. He/she often takes the lead in planning seminars, workshops, career counseling sessions, remedial measures, and mentoring of the students. The above features comprising of participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and provides direction in its functioning at every level.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Appeals through applications are made for grants from government and non-government sources. A constant effort and planning is done for the extension of physical infrastructures. Provisions and proposals are invited from the stakeholders of the institution for renovations of the aging infrastructure of the institution. In order to move with the times, the institution keeps an eye on the improvement of the scope and profile of the Teaching-Learning Experience through greater use of ICT and other innovative means. The institution believes in the introduction of new subjects at the undergraduate level, especially in the B. Voc. stream. In order to meet the growing strength of the students, the institution submits applications for more substantive posts from the State Government. The Institution being located in the rural area a lot of students are deprived of higher study. The institution submitted an application for Post-Graduate Courses in Assamese and English. Efforts are made for the Signing of MoUs with more industry partners for on job training for the Vocational students. Career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours are a part of the perspective planning of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is a provincialized college and is managed by the Governing Body constituted as per the guidelines of Assam Provincialized College Management Act 2006. The Governing Body is the sole decision-making body. This body adopts various policies and plans regarding the academic, administrative setup, appointment, and financial activities of the institution. The Governing Body implements the service rules as framed by the state government. As mentioned earlier there are a good number of working committees/units concerning various aspects of the college. The Governing Body implements the policies and plans through these units/committees. The Principal is the Secretary of the Governing Body. Hence the executions of all the decisions are made by him. The Principal monitors/guides the committees/units in implementing the aforesaid policies and plans. Thus the functioning of the institution is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. as per the norms of the state government which is duly implemented by the Governing Body through the Principal and the college runs in a well organized internal organizational system.

File Description	Documents
Paste link for additional information	Nill
Link to Organogram of the Institution webpage	http://abhayapuricollege.in/uploadfiles/file/AOAR%202020-21/Ornogram%20of%20A%20C.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support

B. Any 3 of the above

Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Yes, the institution has welfare measures for both teaching and non-teaching staff. Welfare measures for Teaching Staff include a thrift society named "Abhayapuri College Thrift Society" maintained from the financial contributions of the faculty members. The members of the Society can avail loan at a minimum rate of interest. Its a hassle-free system where the person can get a loan within a very short time with minimum paper works. All the members of the Society are equally benefitted from the Society.

The non-teaching staff members are provided with festival advance. The non-teaching staff as per need is helped with prompt facilitation of Provident Fund loans and help with the facilitation of bank loans. Moreover, there are provisions of salary saving scheme of Life Insurance policies, Group Insurance scheme under LIC and Govt. of Assam for all the employee of the college.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The principal collects the self-appraisals of Teaching and non-teaching staff in the prescribed format of UGC and Director of Higher Education, Government of Assam. The salient features of the performance appraisal system are as follows:

Teaching Staff: a) the performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS). b) The institute assigned additional duties and responsibilities faculty members, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. c) The faculty members are informed well in advance of their due promotion. d) The PBAS Performa filled by the Faculty Member is checked and verified by the HODs, the IQAC Coordinator, and the Principal. e) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff: Non-teaching staff is also assessed through annual confidential reports (ACR) and annual performance appraisals. The various parameters for Non-Teaching staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents, and technical abilities.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college authority appoints an internal auditor every year and he/she conducts the audits per norms. The Audit Report is then placed before the G.B for necessary action. The external audit is carried out by the Chartered Accountant and Directorate of Audit, Govt. of Assam every financial year.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs. 0.5 lakh

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Governing Body of the college monitors effective strategies for

mobilization of funds and the optimal utilization of resources available by a structured mechanism. An annual budget is prepared at the beginning of every financial year for the utilization of resources available for the concerned year. All expenditures are made as per budget provisions and with prior approval of the G.B. There are some committees like Construction Committee, Purchase Committee, Planning Board, duly constituted and approved by the G.B., which work for effective utilization of available funds. The expenditure is verified by internal as well as external audit systems. Resource mobilization is also carried out by the following means: Students' fees, interest on corpus fund, Funding from alumni donors. Fund generated from above is principally used for the maintenance and development of the institution.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college had established the Internal Quality Assurance Cell in 2004. The cell prepares year-wise policies for overall quality up-gradation of the college and submits the same to the authority for necessary approval and implementations.

The two examples of practices institutionalized as a result of IQAC initiatives are as follows: (a) The implementation of modern technology in the Institute's administrative functioning through ICT and Automation of admission, up-gradation of Wi-Fi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience. Another significant initiative of the IQAC needs mention here that considering the growing cases of accidents of two-wheelers involving students, the institution made it is mandatory for students to obtain Vehicle Entry Pass from the office of the Principal, in order to enter the college campus. The format of the vehicle pass contains the details of the student, Driving Licence, Registration no of the vehicle, and above all a NO OBJECTION CERTIFICATE from the parents/guardians. The implementation of the VehicleEntry Pass hasyielded a significant result and the purpose for which it was introduced has been a successful one. Moreover, the college authority has been praised by different

stakeholders of the college.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Principal constantly reviews the teaching-learning process through the Academic Council of the college. The Vice-principal, who is also the convener of the Academic Council, which is comprised of all the Academic Heads of the Departments as its members, regularly monitors the teaching-learning activities. The IAC of the college suggests various plans for up-gradation of this component, such as more use of digital classrooms, audio-visual systems, use of the internet by the students, e-learning, subscription of more e-journals, student-centric teaching-learning methods, along with the remedial coaching, etc. The Principal implements these plans through the Academic Council. If the Principal finds any deficiency in implementing the plans, the same is placed before the Governing Body, and the G.B. in response takes appropriate measures to remove the deficiencies. Thus a structured mechanism is in place for continuous review of the teaching-learning process of the Institution.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/GU-Annual_Report_2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Abhayapuri College administration in particular and the college family as a whole, is serious regarding the safety and security of the girl students and women faculties of the college. The followings are the practices normally undertaken in the college campus for the safety and security of the girl's students and women faculties.

- The college offers admission to downtrodden, needy, and economically weaker students.
- The college has a discipline committee for continuous monitoring of the security on the campus.
- The complaints related to the violation of disciplines are reported to the concerned staff and placed before the principal and the members of the discipline committee.
- The confidence-building is done by organizing workshops and programs on the use of sophisticated gadgets for girl students.
- All the rooms and labs in the college campus are fully covered with sufficient light.
- The entire campus is covered under CCTV cameras.
- The college has a separate girls' common room for girl students.

The college has an Anti-Sexual Harassment committee to take necessary action on sensitive issues of the girl students which helps to ensure their vibrant presence. However, complaints regarding sexual harassment of girls' students have not yet been received.

File Description	Documents
Annual gender sensitization action plan	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/7_1_1_%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/7_1_1_%20Facilities%20Provided%20for%20Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college gives top priority to keep the campus green, clean and eco-friendly. All the stakeholders in the campus are very much sincere to put waste in separate bins kept at different places in the college campus. To minimize the problem of waste disposal, separate dustbins have been provisioned and are kept in every block in the college and hostel campuses. The solid waste is regularly collected, twice or thrice in a day, by the cleaner appointed for the purpose and disposed of in the town committee garbage points.

Organic waste basically the litter in the form of dry leaves of trees is collected and converted to organic manure in vermicomposting plant set up by the Department of Botany.

Electronic waste from the computer lab and other academic departments is managed properly. The non-working laboratory equipment, computers, monitors, printers and batteries etc. are sold

out as scrap materials. Outdated electronic gadgets and less performing computer sets, are kept separately to educate the students about old versions of electronic equipment by the computer department of the college.

Regular maintenance of drinking water tap, RO water filter, and drainage and water pipelines are kept by the college support staff

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/7_1_3%20merge.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Abhayapuri College provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. Different sports and cultural activities/festivals organized inside the college promote harmony towards each other.

Commemorative days like International Women's Day, International Yoga Day, Anti AIIDS Day along with many regional festivals like Swaraswati Puja, Fateha e DuwazDahm, SrimantaSankardevTithi, Madhabdevtithi, Biswakarma Puja, etc. are celebrated in the college every year. This establishes positive interactions among people of different racial and cultural backgrounds. There is a grievance redressal cell which deals with grievances without considering anyone's racial or cultural background.

The college has a code of ethics for students and a separate code of ethics for teachers and employees which has to be followed by everyone irrespective of one's cultural, regional, linguistic, communal socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity".

The College ensures that the students participate very enthusiastically in all such activities. The college strives with great effort to increase the level of awareness and appropriate practices amongst the students.

The College has always taken various direct and indirect steps which promote awareness about various National Identities and Symbols. The College celebrates Independence Day & Republic Day with great pomp and vigour. The department of political science organizes Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals.

The faculties of various departments, cells, committees etc. organize various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the students. The students have enthusiastically participated in various programs like Seminars, workshops, popular talks, etc. which have enriched the awareness about these aspects.

The college organizes student-centric activities like paper, posters, essay competitions, etc. which always receive active participation from the students and promote their awareness about various aspects of citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities with enthusiasm. The college practices a pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year, the college organizes national festivals and birth and death anniversaries of the great Indian personalities.

Republic Day: On this day, various formal events including flag-hoisting and march-past by NCC cadets and NSS volunteers are organized. An homage to local patriots is also given by floral tribute in the martyred stage (Shwahid Bedi) of the college.

Independence Day: Independence Day is marked with the flag hosting by the principal and well-practiced marchpast by NCC cadets and NSS volunteers.

Dr. Sarvpalli Radha Krishnan Birth Anniversary: The students of different academic departments organize programs for the teachers and the student-teacher interrelationship is celebrated.

Mahatma Gandhi Birth Anniversary: The day is marked by a floral tribute on the portrait of Babu followed by a commemorative speech by the principal of the college.

Birth Anniversary of Sardar Patel: The birth Anniversary of Sardar Patelis celebrated as National Unity Day (Ekta Divas) on 31st October every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice-1

1. Title of the practice: Fostering community responsibility through extension activity of the students.

2. Objectives:

1. To develop social responsibility of the students.
2. To create an opportunity to relate academic activity to real life situation.
3. To develop various qualities among the students like team spirit, leadership, problem solving skills as well as communication and interpersonal relationship among the students.
4. To provide opportunity to work in community level and make the students aware of various issues of the nearby community.
5. To help the students to identify various problems of the community and to develop capacity to solve the problems for the wellbeing of the community.

Best practice -2:

1. Title of the practice: Improving efficiency of teachers in context with 21st century

2. Objectives:

1. To encourage teachers to use ICT in class room teaching.
2. To make familiar with technological advancements to cope with the present day's educational scenario.
3. To provide opportunity to participate in various career enhancement training.

4. To organize teacher training for increasing teachers' proficiency.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has introduced the courses of UGC approved Vocational Degree Programmes in Information Technology (IT), Tourism and Travel Management (TTM), and Retail Management & Information Technology (RMIT) and this is the only college in the entire district offering the B.Voc. Programmes.

The performance of our students in examination is exceptional in spite of the fact that the majority of them have a rural background. The secret of success is due to the remedial teaching which is undertaken to cater to the needs of slow learners. Mentoring has also helped the students to get rid of academic and stress-related problems. Special training programs by qualified Resource Persons are also imparted to students to appear for competitive exams. Yoga and meditation sessions have helped the students to have a healthy mind in a healthy body. Besides academics, our students have brought laurels to the Institution by excelling in various sports and cultural programs both at State and Inter-Collegiate level, community service through N.S.S., and various Cells.

The College has emerged strongly in its pursuit for quality assurance to make this Institution a Centre for Excellence in line with the College Vision.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process. We adopt the curriculum as provided by Gauhati University. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executives the curriculum.

a. HOD's Meeting: HOD's convenes Meetings to discuss their action plans to arrive at an optimal and effective way.

b. Academic Calendar: Academic Calendar is prepared as per the Gauhati University academic schedule and the requirements at the department level as per the action plans formed.

c. Teaching Plan: It gives an insight into how the class lecture will be handled throughout the semester.

d. Central Time- Table is prepared by the Routine Committee so that the classes allotted in the teaching Plan by respective faculty members can be covered.

e. Skill-Tests are conducted by the departments to assess the skill of the student in the subject he wishes to pursue his/her study.

d. Meeting the Vision and Mission of the Concerned Department: Each department sets its own Vision and Mission which match with the Institutional Vision and Mission.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/Academic%20calander-2020.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the University for its Affiliated Colleges so that teachers should know all the activities regarding the continuous internal evaluation process and it is also published on the website of the college and displayed on the central notice board of the College. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, through departmental seminars, project works, and skill tests.

The review of internal assessment is done by the Academic Committee in its meetings from time to time. For the implementation of the Internal Assessment Process, the Home Examination Board of the college monitors the overall internal assessment process. The record of internal assessment is maintained by the respective departments of the college and the same is uploaded online to the university portal as per the notification of the university. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition, the internal audit conducted ensures the compliance to verify with documentary evidence.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/Academic%20calander-2020.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

B. Any 3 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Programes (3), Courses (32)

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

26

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1020

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

18

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find ample space when it comes to applying them positively into the curriculum. We believe in maintaining a healthy environment for all the students. There are various committees that take care of the students such as:

(i) Grievances Committee: It is formed with three faculty member, one of whom is a lady member, NSS Program Officer, NCC Program Officer and also student representative from the students' union. This cell looks after the incidents of sexual harassment of women students and interacts with women students at regular intervals to identify any sort of existing issues.

(ii) Anti-Ragging Committee: As per the guidelines of UGC, AICTE and the University, an Anti- Ragging Committee has been

constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution.

(iii) Human Rights: The college conducts and observes various programs on Human Rights to provide awareness among students.

Voter's Day Program, celebration of Constitution Day, Blood Donation Programmes Swachh Bharat, Health Awareness Programmes, Tree Plantation NSS Day, Rabha Divas, Shankardeva tithi, etc. are observed every year.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1054	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/1_4_1_%20IQAC%20Feedback.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

2.1.1.1 - Number of sanctioned seats during the year

905

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

422

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts the Comprehensive Internal Assessment System to evaluate the learning levels of the students. Before taking up the syllabi, teachers try to assess the basic knowledge and skill of the individual student about the course chosen and divide the students into "Advanced" and "Slow" learners.

Encouraging the Advanced Learners:

For the "Advanced" learners, specific attention is given to finer skill development, powers of expression and exposure to a research-oriented mindset. They are encouraged to

1. Present papers in Departmental Seminars/workshops.
2. Participate in activities such as debates, group discussions, speeches on various academic and social issues, power-point presentations, quizzes etc.
3. Participate in mock teaching, role-playing.
4. Undertake additional academic assignments and read more reference books and related materials outside the syllabus.

5. Join soft skill-developing classes

Catering to the Slow Learners: For the "slow" learners, the focus is on helping them come out of initial fear of the curriculum, secure its thorough grasp and develop the ability to present the acquired knowledge properly. The departmental teachers encourage slow learners to

1. Attend regularly all classes including remedial periods,
2. Meet the teachers concerned even outside the class to clear doubts
3. Guidance through mentoring sessions

File Description	Documents
Link for additional Information	Nill
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2018	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has been consistently trying to inculcate more and more student-centric approaches to make learning a pleasurable exercise. Students are made to involve directly in different academic activities, not merely as passive recipients, but as active dynamic agents.

Experiential learning, participative learning & problem-solving methods cultivated in our college are as follows:

1. Paper presentation in classrooms/seminars,
2. Analysis of assignments given in different theoretical and practical classes,

3. Audiovisual mode of learning,
4. Collaborative assignments are given to students to form groups, study together on a given topic, share and prepare assignments,
5. Career-oriented Programmes (COP): Value-added courses such as Bio-fertiliser (Vermicompost), Computer Application, Basic Computer Literacy, Web Designing, Communicative English, are arranged at different times to extend self-employment generating experience to students.

Apart from these, learning through Experiments & Observations is encouraged. Our college has 5 well-equipped and syllabus-oriented laboratories. Outdoor experiments, field surveys and educational tours are regularly arranged. The students of our college were invited to participate in live Assembly Sessions of the State Govt, (Assam) and they also participated in seminars, workshops. Various cultural and sports competitions are organized to promote the scope of experiential and participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Null

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Most of the classrooms of the college at present are equipped with projectors. Three Interactive Boards are installed and used effectively. Besides these, we have been using online platforms for classes and other purposes like class tests, assignments, communication, providing study material, etc.

Group discussions, Role-play under the supervision of the teachers on the topics already discussed in the class, collaborative project assignments, presentations on the assigned topics by advanced students are often encouraged for better understanding of the academic texts/topics as well as confidence-boosting. The slow learners are also immensely benefitted from such discussions.

Class notes and study materials are sent to the students through mail/Google Classroom to students so that they get some model answers. The college has internet and Wi-Fi facility and students

can freely access the internet. The college has subscribed to a large number of e-books and e-journals available on the INFLIBNET. Further, the teachers' uses software such as C, C++, python, Matlab, Mathematica, Super map, QGIS, global mapper, etc. for fulfilment of the course objectives.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://abhayapuricollege.in/uploadfiles/file/AOAR%202020-21/232%20IT%20tools%20used.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

798

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has adopted the practice of Continuous Internal Evaluation to assess the progress of learners. With a view to making CIE objective, effective, intensive & transparent, the following measures have been introduced:

1. Regular assessment is done departmentally by various means like a class test, assignments etc. for continuous internal evaluation.
2. In each semester, internal assessments of UG students have been introduced under CBCS framework. The marks allotted

for Internal Assessment by the University for each Paper are 20 out of 100.

3. No student is allowed to appear in the final examinations without appearing in the internal assessments. The individual students whose performance is not satisfactory are counselled by the faculties of the concerned department.
4. The reports on field projects, educational excursions or study tours and survey projects are also evaluated as a part of CIE. In addition to these, students take part in departmental activities such as debates, extempore speech, and power-point presentations.
5. Supplementary Test: If any learner missed the Qualifying Test due to illness or accident, they are given a chance to appear in a Supplementary Test for internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nill

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

The college has a Home Examination Board, comprising of a senior teacher as convener and other teaching to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board of the concerned department. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Retests for the Internal Assessment are conducted for Students who remain absent

for internal exams due to genuine reason.

File Description	Documents
Any additional information	View File
Link for additional information	Nill

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The website of the college is well-informed, and anyone can have a glimpse of the Programme outcomes, Programme specific outcomes and Course outcomes from the website. Regular updates are also provided to all concerned in relation to the courses.

The students admitted are given the Prospectus which provides basic information regarding the programs offered. The College organizes Induction Programme and the newly admitted students are made aware of the Cos, POs and PSOs. They are also made aware of the rules and regulations related to the courses and the facilities available in the college. The concerned department also conducts Induction Programmes and helps the students to have a fair idea about the programs the students opt for.

The IQAC of the college is always there to help the stakeholders in this regard. Most importantly, the Career-Counselling Cell is there to provide further ideas and options regarding the programs offered by the college.

Copy of PO, PSO & CO has been kept in the Department for consultation. Semester-specific PO, PSO & CO has also been made available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nill
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Following are the different methods for Assessment, Evaluation and Measurement of POs/PSOs

- Direct Assessment methods
- Indirect Assessment methods

Direct Assessment methods:

- **Continuous Assessment:**COs are assessed through Sessional & Assignment Examinations, Home Assignments and Lab records. The COs are mapped against each question and CO analysis is carried out by faculty for each course and documented in Faculty Course Assessment Report (FCAR). The contribution of COs is assessed in high, moderate and low levels, towards the attainment of POs/PSOs.
- **Semester-end Theory Examinations:**The questions in semester-end examinations are tested pertaining to all COs, in varying Blooms Taxonomy Levels.
- **Laboratory Records:**Both continuous and semester-end examinations are conducted to test the COs attainment.

Indirect Assessment Methods:

- **Programme - Exit survey:**This survey taken from the final year students at the completion of their B.Tech programme, stands as the comprehensive feedback for the PO/PSO assessment
- **Alumni Survey :**This survey is conducted annually through Google link or mail with the Alumni to obtain the inputs and suggestions on PO attainment in the real time societal environment
- **Employer Survey:**This survey is taken from the employer to measure the PO attainments.

In addition, the institution takes the Placement record and higher education details of the students as supporting evidences for the assessment of POs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Null

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
343	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/GU-Annual Report 2020-21.pdf
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/2_7_1%20IQAC%20Feedback%20Form%20for%20Students%20of%202020-21%20batch-final.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Null

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Abhayapuri College is situated in the district of Bongaigaon of Assam. The institution is an Old and Premiere Educational institution in the lower Assam. It has a lot of contributions in the field of higher education in this region. The College is serving in the field of education as well as in other fields of society. The College has a number of cells for doing various services on different sides. There are NCC, NSS, Woman Cell, Red-Cross Society, and Bharat Scout & Guide. Moreover, the College has an Extension Education Centre which has been trying to extend the Education beyond the College campus in the neighboring areas. The EEC has played an important and significant role in the community service of this locality for a long time.

The objective of this Centre: The Extension Education Centre of Abhayapuri College has been trying to remove prevalent superstition and create awareness among the people regarding ill habits. The Centre also has been trying to create awareness among the people for health, hygiene, economic improvements social justice and various govt. Schemes. The centre has plans to organize seminar-workshop and awareness programs in the neighboring villages for Socio-Economic improvement.

A brief accounts of the activity of this Centre: i. As per the instruction of the principal of Abhayapuri College the convener of this centre was arranged a meeting to finalize the program of adoption of this village. Accordingly, the Lalmati -Duramari village was adopted on 1st June /2017 in a Public meeting in Ganesh Mandir Premises. ii. An Oath taking program on Voting Rights was organized in Abhayapuri College on 19/12/2020. iii. A seminar on "Role of youth in Nation Building " inLalmati Jatiya Vidyalaya, Lalmati on24/12/2020. iv. Awareness program on Human Rights was organized at Naliapara, Lalmati on 15/12/2021. v. Awareness Program on Sexual Harassment wasorganized on 22/09/2021.

File Description	Documents
Paste link for additional information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/Extension%20Education%20Cell.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1513

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure facilities and learning resources are categorized as under:

1) Learning Resources:

(a) Central Library

(b) 15 Departmental Libraries

(c) 35 Classrooms

(d) 9 ICT Classrooms

- (e) 4 Smart Class Rooms
- (f) 2 Computer Labs
- (g) 13 Departmental Labs
- (h) Language Lab
- (i) Two Conference Rooms
- (j) Virtual Seminar Hall
- (k) Browsing Centre

2. Support facilities:

- (a) Hostels for Boys and Girls
- (b) Canteen
- (c) Day Care Centre
- (d) Safe Drinking Water Plant
- (e) NSS and NCC Units
- (f) Yoga Centre
- (g) Health Support Centre
- (h) Cultural Cell
- (i) Playground for outdoor games.
- (j) Basketball, Volleyball, Badminton Courts
- (k) Bicycle Stand
- (l) Separate Restrooms for Boys and Girls
- (m) Separate toilets for Boys and girls
- (n) Wi-Fi enabled Campus
- (o) Certificate and Add on Courses

(p) Digital Library

3. Other Facilities:

(a) Study Centre of K.K. Handiqui State Open University

(b) Study Centre of IDOL, Gauhati University

(c) Surveillance of CC TV camera.

Classes are scheduled for optimal utilization of the available physical infrastructure.

The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nill

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for the assessment of students. The College has a sports management committee and a Cultural Cell. Besides these NSS unit also has a cultural wing.

It has adequate facilities for sports, games and cultural activities. The college has one large playground with provisions for multiple games, such as Athletics, Cricket, Football, etc. The college has separate grounds for Volleyball, badminton courts, Kabadi, etc. Recently one Basketball ball court also has been constructed. The college has other Indoor games facilities like Chess, Table Tennis, Carom, etc.

All faculties have well-equipped assembly halls for organizing annual functions and cultural events.

Facilities for indoor games are also available in the Girls and

Boys Hostels.

Inter-Class games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Zonal and Inter-Zonal Youth Festivals competitions organized by the University and other cultural and sports events outside the campus. The college has excelled at these events by winning prizes and awards in individual and group events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nill

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://abhayapuricollege.in/uploadfiles/file/AOAR%202019-20/4_1%20List%20of%20ICT%20Rooms%20&%20Class%20Rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

7.07 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Software for University Libraries (SOUL) is an state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries.

- It is user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic forts, networking and circulation protocols.
- The software was designed to automate all housekeeping operations in library such as Acquisition, Catalogue, Circulation, Serial Control, OPAC and Administration.
- SOUL 2.0 is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control.
- Supports requirements of digital library and facilitate link to full-text articles and other digital objects;
- Provides default templates for data entry of different type of documents. User can also customize their own data entry templates for different type of documents;
- Provides facility to send reports through e-mail, allows users to save the reports in various formats such as Word, PDF, Excel, MARCXML, etc.;
- Strong region-wise support for maintenance through regional coordinators. Strong online and offline support by e-mail, chat and through dedicated telephone line during office hours.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://abhayapuricollegelibrary.in
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
2.28 lakhs	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
85	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has always endeavored to make the campus IT-oriented to keep in tune with the demands of modern times.

The college regularly maintains and updates the IT facilities. Following are the items updated during the session 2020-21.

1. 20 Computers are formatted.
2. 40 computers repaired and 05 new computers newly purchased.
3. 05 printers repaired.
4. 20 monitors have been replaced with new ones
5. 04 projectors repaired and 3 more purchased.
6. Internet speed upgraded from 2 mbps to 300 mbps
7. Anti-virus installed in 90 computers.
8. Wi-Fi connectivity is enhanced.
9. IQAC room is upgraded to Modular IQAC room.
10. College Seminar Hall is upgraded to a Virtual Conference Hall.
11. Two Servers have been repaired.
12. 05 CCTV cameras repaired and 01 newly installed.
13. Language Lab is upgraded with new software.
14. New LMS/IMS software has been subscribed to maintain the records of

Academic and Administrative works.**15. 05 subject related software installed**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Null

4.3.2 - Number of Computers**104**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****104.29 lakhs**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college takes direct initiative in the maintenance and utilization of infrastructure and support facilities.

Maintenance of Laboratory infrastructure and facilities: The Purchase Committee of the college look after the matter related to maintenance of laboratory infrastructure and facilities.

Maintenance of Library: The Librarian along with Library staff and Library Advisory Committee ensures the smooth functioning of the library by taking care of its requirements and timely maintenance.

Maintenance of Classrooms: The classrooms are well maintained and provided with lights and fans. The facilities are periodically maintained using management funds.

Maintenance of IT facilities: The Principal of the college makes necessary purchases as per the recommendations received from the teaching departments/ administrative office of the college.

Maintenance of Sports facilities: There is a Sports Facilities Committee for making necessary purchases, maintenance and up-gradation of sports infrastructure as per recommendations received from the games and sports sections of the college.

Student support and welfare: There are various sub-committees to look into matters of support services for the students as well as their welfare.

Academic support: The Academic Council Committee looks over the smooth conduct of admissions. The Examination Cell is engaged in the conduct of General examinations and home examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Null
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1983	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
5	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	http://abhayapuricollege.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
401	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
401	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Abhayapuri College has a students' union body, entitled "Abhayapuri College Students' Union". All the students of this college are members of this body and the office bearers are elected annually by the students through the democratic election process under the guidelines laid down by the Lyngdoh Committee.

The principal of the College nominates 01 separate teacher-in-charge for each portfolio to guide the secretary in their various entrusted activities and the Principal himself acts as an adviser of the General Secretary for the smooth functioning of the

developmental activities of the College. The Students' union extends cooperation to the College authority as well as the students to fulfill the objectives of the College. The General Secretary of the Students' Union is a member of the IQAC, Admission Committee, and various grievance redressal committees. Other student representatives are also included in the subcommittees of the college.

Students of the college participate in various competitions held in the annual "College week". Competitions in the form of cultural events, sports competition, literary competitions are conducted and the winner is awarded to encourage them for further improvement. A central wall magazine, a college magazine "Prayax", departmental wall magazine and departmental journals are published every year.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The College has an Alumni Association one of them is a also member of IQAC of the College. The association is very active and cooperative towards the developmental activities of the College by providing financial and other resources. The association has been involved in all academic and non-academic activities. This association has been involved in the following activities regularly.

1. Monitoring and keeping the campus green and clean.
2. Facilitate brilliant students and offers help to economically backward students.
3. Donate text and valuable books to enrich the central library of the college.
4. Monitoring the activities of the students and help the college authority to maintain discipline in the campus
5. Massive plantation drive in every college occasion like college foundation day, Independence Day, world environment day.
6. Free Health Check-up of the students.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement: The vision of Abhayapuri College is to impart holistic and progressive education with a view to moulding students into competent, confident and responsible citizens ingrained with high moral and cultural values. The institution strives for a wholesome achieve achievement maintaining a balance between academic practices, social empathy, cultural heritage and co-curricular responsibilities so that all stakeholders may benefit and students particularly, may develop to their fullest potential

Mission Statement: To impart higher education up to postgraduate level by using contemporary teaching-learning methods in both formal and distance learning modes.

To offer a host of career-oriented and vocational courses so as to equip students to confidently face competition and the growing demands of the fast-changing job market.

To develop a scientific temperament and install humanitarian values in young minds

To raise awareness and empathy among students towards the problems of their society through the Extension Education Programmes of the College.

Nature of Governance: The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration.

File Description	Documents
Paste link for additional information	http://abhayapuricollege.in/node/about-us/the-institution
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. Various sub-committees are its glaring example. In order to implement any new instruction for the betterment of the students is initiated through a general Staff Meeting where all the faculty members' suggestions are recorded

and accordingly resolved and implemented. The Heads of Departments participate in the Academic Council of the college. The Head of the Department oversees the Teaching Plans of his/her faculty members. He/she is empowered to make adjustments in the routine and to allot teaching assignments and evaluation duties for sessional exams. He/she enjoys the privilege of convening departmental meetings where the programs for the entire Semester are decided. He/she often takes the lead in planning seminars, workshops, career counseling sessions, remedial measures, and mentoring of the students. The above features comprising of participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and provides direction in its functioning at every level.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Appeals through applications are made for grants from government and non-government sources. A constant effort and planning is done for the extension of physical infrastructures. Provisions and proposals are invited from the stakeholders of the institution for renovations of the aging infrastructure of the institution. In order to move with the times, the institution keeps an eye on the improvement of the scope and profile of the Teaching-Learning Experience through greater use of ICT and other innovative means. The institution believes in the introduction of new subjects at the undergraduate level, especially in the B. Voc. stream. In order to meet the growing strength of the students, the institution submits applications for more substantive posts from the State Government. The Institution being located in the rural area a lot of students are deprived of higher study. The institution submitted an application for Post-Graduate Courses in Assamese and English. Efforts are made for the Signing of MoUs with more industry partners for on job training for the Vocational students. Career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours are a part of the perspective planning of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is a provincialized college and is managed by the Governing Body constituted as per the guidelines of Assam Provincialized College Management Act 2006. The Governing Body is the sole decision-making body. This body adopts various policies and plans regarding the academic, administrative setup, appointment, and financial activities of the institution. The Governing Body implements the service rules as framed by the state government. As mentioned earlier there are a good number of working committees/units concerning various aspects of the college. The Governing Body implements the policies and plans through these units/committees. The Principal is the Secretary of the Governing Body. Hence the executions of all the decisions are made by him. The Principal monitors/guides the committees/units in implementing the aforesaid policies and plans. Thus the functioning of the institution is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. as per the norms of the state government which is duly implemented by the Governing Body through the Principal and the college runs in a well organized internal organizational system.

File Description	Documents
Paste link for additional information	Null
Link to Organogram of the Institution webpage	http://abhayapuricollege.in/uploadfiles/file/AOAR%202020-21/Ornogram%20of%20A%20C.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Yes, the institution has welfare measures for both teaching and non-teaching staff. Welfare measures for Teaching Staff include a thrift society named "Abhayapuri College Thrift Society" maintained from the financial contributions of the faculty members. The members of the Society can avail loan at a minimum rate of interest. Its a hassle-free system where the person can get a loan within a very short time with minimum paper works. All the members of the Society are equally benefitted from the Society.</p> <p>The non-teaching staff members are provided with festival advance. The non-teaching staff as per need is helped with prompt facilitation of Provident Fund loans and help with the facilitation of bank loans. Moreover, there are provisions of salary saving scheme of Life Insurance policies, Group Insurance scheme under LIC and Govt. of Assam for all the employee of the college.</p>	
File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The principal collects the self-appraisals of Teaching and non-teaching staff in the prescribed format of UGC and Director of Higher Education, Government of Assam. The salient features of the performance appraisal system are as follows:

Teaching Staff: a) the performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS). b) The institute assigned additional duties and responsibilities faculty members, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. c) The faculty members are informed well in advance of their due promotion. d) The PBAS Performa filled by the Faculty Member is checked and verified by the HODs, the IQAC Coordinator, and the Principal. e) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff: Non-teaching staff is also assessed through annual confidential reports (ACR) and annual performance appraisals. The various parameters for Non-Teaching staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents, and technical abilities.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college authority appoints an internal auditor every year and he/she conducts the audits per norms. The Audit Report is then placed before the G.B for necessary action. The external audit is carried out by the Chartered Accountant and Directorate of Audit, Govt. of Assam every financial year.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs. 0.5 lakh

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Governing Body of the college monitors effective strategies

for mobilization of funds and the optimal utilization of resources available by a structured mechanism. An annual budget is prepared at the beginning of every financial year for the utilization of resources available for the concerned year. All expenditures are made as per budget provisions and with prior approval of the G.B. There are some committees like Construction Committee, Purchase Committee, Planning Board, duly constituted and approved by the G.B., which work for effective utilization of available funds. The expenditure is verified by internal as well as external audit systems. Resource mobilization is also carried out by the following means: Students' fees, interest on corpus fund, Funding from alumni donors. Fund generated from above is principally used for the maintenance and development of the institution.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college had established the Internal Quality Assurance Cell in 2004. The cell prepares year-wise policies for overall quality up-gradation of the college and submits the same to the authority for necessary approval and implementations.

The two examples of practices institutionalized as a result of IQAC initiatives are as follows: (a) The implementation of modern technology in the Institute's administrative functioning through ICT and Automation of admission, up-gradation of Wi-Fi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience. Another significant initiative of the IQAC needs mention here that considering the growing cases of accidents of two-wheelers involving students, the institution made it is mandatory for students to obtain Vehicle Entry Pass from the office of the Principal, in order to enter the college campus. The format of the vehicle pass contains the details of the student, Driving Licence, Registration no of the vehicle, and above all a NO OBJECTION CERTIFICATE from the parents/guardians. The implementation of the VehicleEntry Pass has yielded a significant result and the purpose for which it was introduced

has been a successful one. Moreover, the college authority has been praised by different stakeholders of the college.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Principal constantly reviews the teaching-learning process through the Academic Council of the college. The Vice-principal, who is also the convener of the Academic Council, which is comprised of all the Academic Heads of the Departments as its members, regularly monitors the teaching-learning activities. The IAC of the college suggests various plans for up-gradation of this component, such as more use of digital classrooms, audio-visual systems, use of the internet by the students, e-learning, subscription of more e-journals, student-centric teaching-learning methods, along with the remedial coaching, etc. The Principal implements these plans through the Academic Council. If the Principal finds any deficiency in implementing the plans, the same is placed before the Governing Body, and the G.B. in response takes appropriate measures to remove the deficiencies. Thus a structured mechanism is in place for continuous review of the teaching-learning process of the Institution.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

A. All of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/GU-Annual Report 2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Abhayapuri College administration in particular and the college family as a whole, is serious regarding the safety and security of the girl students and women faculties of the college. The followings are the practices normally undertaken in the college campus for the safety and security of the girl's students and women faculties.

- The college offers admission to downtrodden, needy, and economically weaker students.
- The college has a discipline committee for continuous monitoring of the security on the campus.
- The complaints related to the violation of disciplines are reported to the concerned staff and placed before the principal and the members of the discipline committee.
- The confidence-building is done by organizing workshops and programs on the use of sophisticated gadgets for girl students.
- All the rooms and labs in the college campus are fully covered with sufficient light.
- The entire campus is covered under CCTV cameras.
- The college has a separate girls' common room for girl students.

The college has an Anti-Sexual Harassment committee to take necessary action on sensitive issues of the girl students which helps to ensure their vibrant presence. However, complaints regarding sexual harassment of girls' students have not yet been received.

File Description	Documents
Annual gender sensitization action plan	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/7_1_1_%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/7_1_1_%20Facilities%20Provided%20for%20Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college gives top priority to keep the campus green, clean and eco-friendly. All the stakeholders in the campus are very much sincere to put waste in separate bins kept at different places in the college campus. To minimize the problem of waste disposal, separate dustbins have been provisioned and are kept in every block in the college and hostel campuses. The solid waste is regularly collected, twice or thrice in a day, by the cleaner appointed for the purpose and disposed of in the town committee garbage points.

Organic waste basically the litter in the form of dry leaves of trees is collected and converted to organic manure in vermicomposting plant set up by the Department of Botany.

Electronic waste from the computer lab and other academic departments is managed properly. The non-working laboratory equipment, computers, monitors, printers and batteries etc. are sold out as scrap materials. Outdated electronic gadgets and less performing computer sets, are kept separately to educate the students about old versions of electronic equipment by the computer department of the college.

Regular maintenance of drinking water tap, RO water filter, and drainage and water pipelines are kept by the college support staff

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://abhayapuricollege.in/uploadfiles/file/AQAR%202020-21/7_1_3%20merge.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

A. Any 4 or All of the above

<p>2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Abhayapuri College provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. Different sports and cultural activities/festivals organized inside the college promote harmony towards each other.

Commemorative days like International Women's Day, International Yoga Day, Anti AIDS Day along with many regional festivals like Swaraswati Puja, Fateha e DuwazDahm, SrimantaSankardevTithi, Madhabdevtithi, Biswakarma Puja, etc. are celebrated in the college every year. This establishes positive interactions among people of different racial and cultural backgrounds. There is a grievance redressal cell which deals with grievances without considering anyone's racial or cultural background.

The college has a code of ethics for students and a separate code of ethics for teachers and employees which has to be followed by everyone irrespective of one's cultural, regional, linguistic, communal socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity".

The College ensures that the students participate very enthusiastically in all such activities. The college strives with great effort to increase the level of awareness and appropriate practices amongst the students.

The College has always taken various direct and indirect steps which promote awareness about various National Identities and Symbols. The College celebrates Independence Day & Republic Day with great pomp and vigour. The department of political science organizes Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals.

The faculties of various departments, cells, committees etc. organize various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the students. The students have enthusiastically participated in various programs like Seminars, workshops, popular talks, etc. which have enriched the awareness about these aspects.

The college organizes student-centric activities like paper, posters, essay competitions, etc. which always receive active participation from the students and promote their awareness about various aspects of citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes

A. All of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities with enthusiasm. The college practices a pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year, the college organizes national festivals and birth and death anniversaries of the great Indian personalities.

Republic Day: On this day, various formal events including flag-hoisting and march-past by NCC cadets and NSS volunteers are organized. An homage to local patriots is also given by floral tribute in the martyred stage (Shwahid Bedi) of the college.

Independence Day: Independence Day is marked with the flag hosting by the principal and well-practiced marchpast by NCC cadets and NSS volunteers.

Dr. Sarvpalli Radha Krishnan Birth Anniversary: The students of different academic departments organize programs for the teachers and the student-teacher interrelationship is celebrated.

Mahatma Gandhi Birth Anniversary: The day is marked by a floral tribute on the portrait of Bapu followed by a commemorative speech by the principal of the college.

Birth Anniversary of Sardar Patel: The birth Anniversary of

Sardar Patelis celebrated as National Unity Day (Ekta Divas) on 31st October every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice-1

1. Title of the practice: Fostering community responsibility through extension activity of the students.

2. Objectives:

1. To develop social responsibility of the students.
2. To create an opportunity to relate academic activity to real life situation.
3. To develop various qualities among the students like team spirit, leadership, problem solving skills as well as communication and interpersonal relationship among the students.
4. To provide opportunity to work in community level and make the students aware of various issues of the nearby community.
5. To help the students to identify various problems of the community and to develop capacity to solve the problems for the wellbeing of the community.

Best practice -2:

1. Title of the practice: Improving efficiency of teachers in context with 21st century

2. Objectives:

1. To encourage teachers to use ICT in class room teaching.
2. To make familiar with technological advancements to cope with the present day's educational scenario.
3. To provide opportunity to participate in various career enhancement training.
4. To organize teacher training for increasing teachers' proficiency.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has introduced the courses of UGC approved Vocational Degree Programmes in Information Technology (IT), Tourism and Travel Management (TTM), and Retail Management & Information Technology (RMIT) and this is the only college in the entire district offering the B.Voc. Programmes.

The performance of our students in examination is exceptional in spite of the fact that the majority of them have a rural background. The secret of success is due to the remedial teaching which is undertaken to cater to the needs of slow learners. Mentoring has also helped the students to get rid of academic and stress-related problems. Special training programs by qualified Resource Persons are also imparted to students to appear for competitive exams. Yoga and meditation sessions have helped the students to have a healthy mind in a healthy body. Besides academics, our students have brought laurels to the Institution by excelling in various sports and cultural programs both at State and Inter-Collegiate level, community service through N.S.S., and various Cells.

The College has emerged strongly in its pursuit for quality assurance to make this Institution a Centre for Excellence in line with the College Vision.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To construct a new hostel building in the existing girls' hostel campus.
2. To construct the building for canteen cum gymnasium hall.
3. To improve the lab instruments of science departments.
4. To emphasize on skill-based courses.
5. To take initiative for preparation of NEP.
6. To take initiative for installation of solar panel in the college premises.
7. Planning to conduct more FDP programs, seminars, conferences, and workshops by the college.
8. To construct one 80000 litre overhead Water Tank under Jal jeevan Mission.